



EAST (INNER) AREA COMMITTEE

**Meeting to be held in Leeds Civic Hall on
Thursday, 6th February, 2014 at 5.30 pm**

MEMBERSHIP

Councillors

M Ingham - Burmantofts and Richmond Hill;
A Khan (Chair) - Burmantofts and Richmond Hill;
R Grahame - Burmantofts and Richmond Hill;

A Hussain - Gipton and Harehills;
K Maqsood - Gipton and Harehills;
R Harington - Gipton and Harehills;

G Hyde - Killingbeck and Seacroft;
B Selby - Killingbeck and Seacroft;
V Morgan - Killingbeck and Seacroft;

Co-optees

Grace Mangwanya - Gipton CLT
Rod Manners - Killingbeck & Seacroft CLT
Phil Rone - Burmantofts & Richmond Hill CLT
Denise Ragan - Burmantofts & Richmond Hill CLT

**Agenda compiled by:
Helen Gray
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 24 74355**

**Area Leader:
Rory Barke
Tel: 33 67627**

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘ 	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 5th December 2013 as a correct record</p> <p>(copy attached)</p>	1 - 6
8			<p>MATTERS ARISING</p>	
9	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>PARKS AND COUNTRYSIDE ANNUAL REPORT</p> <p>To consider the Annual Report for the Parks and Countryside Service</p>	7 - 20

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>COMPTON CENTRE - COMMUNITY HUB PILOT SITE</p> <p>To consider the report of the Chief Officer, Customer Access in respect of the Compton Centre Community Hub</p>	21 - 26
11	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>WELLBEING REPORT</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing details of the Wellbeing Fund spend to date and including details of new projects for consideration</p>	27 - 52
12	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>AREA UPDATE REPORT</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities), including minutes of the Area Committee sub groups</p>	53 - 80
13			<p>AREA CHAIRS FORUM REPORT</p> <p>To receive the minutes of the Area Chairs Forum meeting held 25th November 2013</p>	81 - 90
14			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the date and time of the next meeting as 20th March 2014 at 5.30 pm in the Civic Hall, Leeds.</p>	

This page is intentionally left blank

Agenda Item 7

EAST (INNER) AREA COMMITTEE

THURSDAY, 5TH DECEMBER, 2013

PRESENT: Councillor A Khan in the Chair

Councillors A Hussain, G Hyde, B Selby,
V Morgan, R Grahame and R Harington
Mr R Manners- Killingbeck & Seacroft CLT

50 Late Items

No formal late items of business were added to the agenda, however the Area Committee was in receipt of supplementary information in support of agenda item 13 Wellbeing Update – in the form of a schedule précising the funding applications (minute 60 refers)

51 Declaration of Disclosable Pecuniary Interests

There were no declarations of interest

52 Apologies for Absence

Apologies for absence were received from Mr P Rone, Burmantofts & Richmond Hill CLT and from Councillors Ingham and Maqsood

53 Open Forum

No representations were made

54 Minutes

RESOLVED – That the minutes of the previous meeting held 24th October 2013 be agreed as a correct record

55 Matters Arising

Minute 45 Employment & Skills – Councillor Grahame reported that he attended an employment workshop on 4 December 2013 and tabled copies of the PowerPoint presentation for information

56 Area Public Health Update

The East Inner Area Committee (EIAC) Health and Wellbeing Lead presented a report outlining the action being taken to discharge the statutory responsibilities of Leeds City Council to lead and deliver the public health agenda. The report also raised awareness of the role of the Area Lead for Health and Wellbeing and provided information on the current position regarding public health work within the EIAC locality. Members' comments were sought on the direction for the future development of the public health agenda in the EIAC locality

Councillor Harington, Health and Wellbeing Area Lead introduced Lucy Jackson, Consultant in Public Health and Liz Bailey Health & Wellbeing Improvement Manager. Discussion followed on the key trends pertinent to the EIAC area, including:

- The demographic of the area

- The premature death and low life expectancy rates recorded across the EIAIC area
- Mortality rates recorded in specific areas and within specific groups in the EIAIC area
- Childhood obesity
- Diabetes
- Alcohol misuse
- Mental health issues

Councillor Harington highlighted that a clear steer was sought from the Area Committee (AC) to influence and target resources appropriately to tackle priority concerns in the area, thus supporting the Health and Wellbeing Board Strategy. Members considered the following:

Childhood Poverty and its far reaching impact in terms of life expectancy, health issues, and education. In recognition that the issue of poverty could not be tackled by the AC alone, Members agreed that **FOOD** should be a key priority. Members expressed concern over the reported removal of the “deprivation indicator” from the calculations for local authority budgets and the likely impact this would have on the health and wellbeing of inner city areas

Premature Deaths and specifically the **ROLE OF GPs** and effective diagnosis; and the need for consistency of approach through care offered by GPs.

Members were keen to receive the views of local GPs on the health statistics for the area and information on what measures were being employed by GPs to address the issues raised

The barriers to accessing leisure/fitness facilities. It was noted that there were no leisure facilities within the Burmantofts & Richmond Hill Ward. Councillor Harington reported that work was being done through the Leeds Let’s Get Active initiative to assess the uptake of leisure facilities and that, once that research was available, Members would be in a better position to consider measures to promote usage and healthy lifestyles, tailoring the offer to the local communities through co-ordination of services.

Furthermore, Members considered whether the AC should write to the Secretary of State for Health regarding the reported removal of the “deprivation indicator” from the calculations for local authority budgets. It was agreed that officers would liaise with Councillor Mulherin, Executive Board Member with responsibility for Health and Wellbeing; in order not to duplicate any action already undertaken

RESOLVED -

- a) To note the changes in terms of Leeds City Council’s responsibility around public health
- b) To recognise and support the Area Lead Member for Health and Wellbeing role
- c) That the following suggestions as areas of priority for the future development of the public health agenda be noted:
 - Childhood poverty – to concentrate on ensuring availability of food
 - Premature death rates – to liaise with local GPs

- d) To request that a further report on the availability and uptake of leisure facilities by residents of the locality, following the Leeds Let's Get Active review, be presented in due course
- e) To note that officers will liaise with Councillor Mulherin, Executive Board Member with responsibility for Health and Wellbeing, regarding the proposal to write to the Secretary of State for Health

57 Environmental Services - Half Year Performance Update

The East North East Locality Manager submitted a report setting out the half year performance update for Environmental Services against the Service Level Agreement. The report covered the period from May to October 2013 and provided information on the range of functions being delivered across the area against the priorities and commitments set out in the SLA. The report detailed the continued focus on the agreed approach to target efforts at Environmental Improvement Zones (EIZs).

It was noted that the performance report would be discussed in greater detail by the Environmental Sub Group and overseen by the Area Lead Member for the Environment however the views of the AC members were sought in order to provide a steer to the Sub Group on any particular service/outcome/issues that they would like to see prioritised over the next six months. Additionally, the report provided an opportunity for Members to influence the Service and budget planning process for 2014/15 having regard to the expected further financial pressures and anticipated merging of services into a new locality team.

Mr N Evans, Director of Environment and Housing and Mr J Woolmer, Locality Manager Environmental Services, attended the meeting and discussed the following matters with the AC:

- Resources for the provision of litter bins
- A suggestion that the Service could provide training and accreditation to young unemployed people where appropriate, rather than relying on overtime for existing staff
- The perceived impact of the closure of Stanley Road Household Waste Sorting Site on fly tipping in the locality
- Bin yards
- Enforcement action
- The need for operatives to note and report instances of fly tipping
- The prioritisation of education for residents in respect of their responsibilities for littering, fly tipping and bin yards
- The need for effective communication between the decision makers, the AC and residents
- The need to review the services offered to ensure they are still appropriate to all the localities within the EIAC area

In conclusion, officers agreed to organise a workshop for Members in the New Year, to discuss the matters raised as well as the new management arrangements once the former ALMO's had been subsumed into Environment and Housing

RESOLVED

- a) That the contents of the report and the comments made by Members in respect of those areas identified in discussion where the SLA is successful or not, be noted
- b) To note that AC has identified the issues of “education” and “service review” as being service developments/priorities to be included in service planning for 2014/15
- c) To note the intention to hold a workshop on environmental issues in the New Year

58 Report on the Future of Alston Lane Community Centre

EIAC considered the report of the East North East Area Leader providing an update on proposals for the future use of Alston Lane Community Centre. The report outlined the proposals to return the property to family housing utilising funding available through the Homes and Communities Agency (HCA) and Housing Revenue Account (HRA) funding.

Local Ward Members expressed their disappointment over the way the matter had been dealt with, highlighting ineffective communication between council departments as a reason for Children’s Services failing in its aspiration to provide a Children’s Home in the locality. Members highlighted the need for an asset management mapping exercise to be done within the locality

RESOLVED

- a) That the contents of the report be noted
- b) That agreement be given to Alston Lane Community Centre being declared surplus on the condition that HCA and HRA funding will be used to convert the premises into family housing.

59 Social Media Discussion report

Further to minute 41 of the meeting held 24th October 2013, the East North East Area Leader presented a report providing the basis of discussion on the merits of establishing a social media presence in the form of a Facebook page for the East Inner Area Committee.

The report highlighted key issues raised at the previous meeting in respect of information proposed to be shared on the site. It was noted that a Best Practice Guide for Social Media was currently being drafted by council’s Senior Communications Manager in conjunction with QA Ltd and, with the aim of being available in February 2014. As such, the AC was advised to postpone the consideration of setting up a Facebook page until full guidance is available

RESOLVED - That the contents of the report be noted

60 Wellbeing Report

The East North East Area Leader presented a report providing an update on the current position of the capital and revenue budget for the Inner East Area Committee. The report also detailed applications for funding, both revenue and capital, for Member’s consideration.

RESOLVED -

Draft minutes to be approved at the meeting
to be held on Thursday, 6th February, 2014

a) To note the spend to date and current balances for the 2013/14 financial year;

b) That, in respect of the project proposals submitted to the Wellbeing Revenue fund, the following be approved:

Rigtons and Haslewoods Parking Scheme	£7,500
Installation of IT Kentmere Community Centre	£6,418
Harehills Opportunity Shop	£6,300
Get Ready (Set4Success)	£3,975
Seacroft Cooking Skills	£3,670
Richmond Hill Elderly Action (RHEA)	£3,000

c) That in respect of the following proposals, the following be agreed

- i. Seacroft Methodist Chapel Refurbishment £7,000 (CRIS/Wellbeing Capital Fund)
- ii. Haslewood Bin Solution Phase Two £4,468.20 (CRIS/Wellbeing Capital Fund)

d) That, in respect of the project proposals submitted for Youth Activity funding, the following be agreed:

Burmantofts & Richmond Hill Media Club	£2,693.66
Community Unity Forum	£1,500
Burmantofts & Richmond Hill Sports Camp	£1,500
Echo Youth Project	£2,395
Fearnville Multi-Sport & Swim	£1,982.11
Harehills Media Club	£1,316.55
Friday Night Activities	£3,000
Community Journalism	£2,060

61 Area Update Report - including Minutes of the Sub Groups

The East North East Area Leader submitted a report providing updates from the five EIAC Sub Groups; including the minutes of the most recent sub group meetings. The report also provided further updates in respect of the on-going work of the Inner East Area Committee, East North East Area Support Team and partners.

RESOLVED –

- a) To note the contents of the report and the comments made by Members
- b) That EIAC agree for the Children and Young People's Sub Group to be the forum to progress discussions around the Youth Service's emerging Service Level Area Agreement (SLA).
- c) To note the contents of the following sub group minutes
 - i. Health and Wellbeing sub group held 28th October 2013
 - ii. Planning sub group held 12th November 2013
 - iii. Environmental sub group held 10th October 2013
 - iv. Children and Young People's sub group held 31st October 2013

62 Area Chairs Forum Report

Draft minutes to be approved at the meeting
to be held on Thursday, 6th February, 2014

RESOLVED – To note the minutes of the Area Chairs Forum meeting held 4th October 2013

63 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Thursday 6th February 2014 at 5.30 pm in the Civic Hall, Leeds

64 Closing Comments

The East North East Area Leader led Members in congratulating Mr Andrew Birkbeck, Area Support Officer for EIAC, on his recent Corporate Excellence award for 'Working with Communities'.

Report of the Chief Officer Parks and Countryside

Report to East Inner Area Committee

Date: 6th February 2014

Subject: Annual Report – for the Parks and Countryside Service

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides an area profile of key assets and services provided in the East Inner area.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. It details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.

Recommendations

5. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

1 Purpose of this report

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the East Inner Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need to attain and sustain LQP standards.

2 Background information

Service Description

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space. This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces around 3 million bedding plants each year, 97 allotment sites, over 800km of Public Right of Way (PROW), and 156 nature conservation sites, as well as 23 cemeteries and 3 crematoria.

Description of Priority Advisory Function

- 2.2 The priority advisory function for Area Committees relates to community park provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural features.
- 2.3 Where developments are less significant or only impact on one site then ward members and community groups are informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this function seeks to enhance this engagement.
- 2.4 There are proposals currently being considered to increase the scope of this delegation to include development and horticultural maintenance of cemeteries, recreation grounds, natural areas and local green space in addition to community parks. These proposals would delegate investment decisions and the setting of resource priorities using the asset register as the basis of allocation to each area committee. Consultation and rollout is currently being directed by the Area Leaders team.

3 Main issues

Area Profile of the Service

3.1 The following table summarises community green space assets managed by Parks and Countryside in the East Inner Area Committee:

Asset	Quantity
Community parks	6
Playing Pitches:	
Football	22
Rugby League	9
Bowling greens	6
Playgrounds – See <i>Appendix A for a Ward-by-Ward breakdown</i>	16
Multi-use games areas	6
Skate parks	2

3.2 Regarding bowling green provision, it should be noted that a report was considered by Executive Board in October 2013 that approved revised arrangements as follows:

- The introduction of a charge which would see the implementation of a season ticket at a cost of £25 in 2014/2015 rising to £31.50 in 2017/2018.
- The removal of 1 bowling green at 6 sites across the city with more than 1 bowling green. This includes 1 bowling green at Harehills Park from within the Inner East Area Committee.
- That where feasible, appropriate arrangements are established in order for bowling clubs to meet the costs associated with their own direct use of gas and electricity by March 2014.

Community Parks

3.3 The community parks in the East Inner area are as follows:

- Banstead Park
- East End Park
- Fearnville Sports Centre
- Harehills Park
- Nowell Mount
- The Rein

3.4 The current position on the quality of these sites is examined later in this report as is the investment need to attain or sustain the Leeds Quality Park standard.

Sports Pitches

- 3.5 Parks and Countryside provide annual pitch hire for sports teams. The table below shows the number of teams with current bookings playing on pitches in the area: *(note this excludes clubs who have a long term lease in place)*

Age Group	No of Teams
Open Age	17
Juniors	22

Volunteering in the Parks and Countryside Service

- 3.6 The service continues to focus on increasing the number of volunteers and groups working in the area to achieve the following:

- To increase corporate volunteering working in partnership with Business in the Community and Leeds Ahead
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.

- 3.7 It is estimated that volunteers across all groups contribute 600 days of voluntary work in the East Inner area over a 12 month period. The tables below provide details of volunteering in the area since January 2013:

Voluntary work supervised by Parks and Countryside staff:

Site	Organisation	Task	Volunteer Days
Beckett Street Cemetery	Friends of Beckett Street Cemetery	Bat and Bird box fitment	0.4
Killingbeck Fields	General Public	Family Activity: Easter in the Valley!	14.2
		Guided Walk: Historical Killingbeck	0.8
		Monster Meadows	0.5
	Leeds Wildlife Volunteers	Hedge management	7.3
		Himalayan balsam removal	6.1
	Leeds Wildlife Volunteers/General Public	Volunteer Task	7.3
	Space 2 - Back 2 Front	Guided Walk: Wildfood and Foraging	2.2
	Wildlife and Site Management Course	Pond Management/Scrub Management	3.7
Wykebeck Friday Group	Litter pick	1.5	
The Rein	General Public	BIG Dog Walk	3.2
		Family Activity: WILD ARthur's Rein	8.5
		Guided Walk: Trees, leaves and all things green	2.7
		Supporting Community Groups	1.1

Site	Organisation	Task	Volunteer Days
		Tree Walk	2.4
		Volunteer Task	1.1
	Volunteer Task Programme	Volunteer Task	6.1
Wyke Beck Valley	1st Roundhay Rainbows	Site Visits: Mini-beasts and Trees	7.0
	Friday Group	Review of tasks and future planning	2.8
	Friends of Wykebeck Woods	Guided Walk/History: Historical Wykebeck	2.8
		Slide talk and Nature Quiz part of AGM	3.2
		Wildflower walk	1.9
	General Public	Family Activity: Bats and Nocturnal Wildlife	7.4
		Guided Walk: Beating the Blues!	4.1
		Guided walk: family ramble	2.0
		Health Walk: The Wyke Beck Way	4.9
		Survey Training: Bats and Nocturnal Wildlife	7.4
		Volunteer Task	4.9
Wykebeck Friday Group	Bridge repairs	0.5	
Total			118.2

Local business volunteers supervised by Parks and Countryside staff:

Site	Organisation	Task	Volunteer Days
Harehills Cemetery	Lloyds Banking Group	Painting railings	7.4
Killingbeck Fields	Asda	Big Litter Pick' and tree thinning in compartment 10	71.4
		Scrub removal in compartment 6	25.9
Total			104.7

Educational work within the East Inner area:

Site	School	Activity	No Of Children
Killingbeck Fields	Wykebeck Primary	Habitats, Trees and Seeds	70
		Site Visits: Habitats and Foodchains	90

Volunteer groups working independently in the East Inner area:

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Arthurs Rein	5	10
Friends of Becket Street Cemetery	5	10
Friends of East End Park	5	5
Friends of Killingbeck Fields	5	10
Friends of Wykebeck Woods	10	24
Wyke Beck Way Community Forum	30	0
Total		59

Existing in bloom groups within the East Inner area;

In Bloom Group	Number of Volunteers	Award Won (Yorkshire in Bloom)	Estimated Volunteer Days
Cross Green	12	~	240
Harehills	3	~	80
Total			320

Events

- 3.8 The bookings and licensing team provides assistance in helping community and other groups organise events with particular emphasis on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the Inner East area in 2013:

Site Name	Month	Event	Total
Ashton Road MUGA	July	LCC Multi Sports Day	1
	August	LCC Multi Sports Day	3
		Summer Workshop	1
	November	LCC Football Tournament	1
Roller Disco		1	
Banstead Park	July	Up Our Street' Project	2
	August	LCC Multi Sports Day	4
		Somali Centre Eid Celebration	1
		Up Our Street' Project	4
East End Park	May	(6th - 13th) Funfair (Atha)	1
	July	Lark in the Park	1
		Summer Bands	1
	August	Summer Bands	1
Ebors POS	June	Burmantofts Community Gala	1
	August	LCC Multi Sports Day	4
		Street Work Soccer	1
Fearnville King Georges	April	(15th - 23rd) Funfair (Pullen)	1
	July	Gipton Gala	1
Killingbeck Fields	May	(29th - 13th) Funfair (Evans)	1
	June	(16th - 23rd) Planet Circus	1
	August	(29th - 12th) Funfair (Waddington)	1
	September	(23rd - 7th Oct) Funfair (Waddington)	1
Nowell Mount MUGA	July	LCC Multi Sports Day	1
	August	LCC Multi Sports Day	3
Oak Tree Drive	July	Leeds Play Network	1
	August	Leeds Play Network	4
Raincliffe Rec	July	Leeds Play Network	1
Seacroft Gardens	July	LCC Multi Sports Day	1
	August	LCC Multi Sports Day	3
Seacroft Village Green	July	Seacroft Gala	1
	August	LCC Multi Sports Day	4
Shakespeare Street	April	West Yorks Playhouse 'Burmantofts Stories'	1
Wyke Beck Valley	May	Groundwork Wildlife Week	1
Total			55

Community Parks – Leeds Quality Park Status

3.9 The Parks and Green Space Strategy approved at Executive Board in February 2009 sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.10 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*
- *The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated in section 3.233.*

3.11 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a current profile of these assessments for the East Inner Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Banstead Park	2011								No
East End Park	2013								Yes
Fearnville Sports Centre	2011								No
Harehills Park	2011								Yes
Nowell Mount	2013								No
The Rein	2013								No

Key:

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.12 From this table, there are 2 parks identified that meet the Leeds Quality Park, and overall this is an increase of 1 compared to the previous Area Committee report.

3.13 It is planned in 2014 that the process of inspection will change to ensure that all community parks are assessed annually, rather than every 3 years as at present. This will allow improvements that have been made to be reflected in the performance standards in a more immediate way.

3.14 Improvements to community parks taking place during 2013 are as follows:

- East End Park – Master plan developed and shared with ward members.
- Burmantofts & Richmond Hill Ward – Action plans developed for all green space within the ward.
- Harehills Cemetery – Fencing works.

3.15 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
East End Park	£289,200	
Fearnville Sports Centre	£30,000	
Harehills Park	£15,000	
Nowell Mount	£36,850	
The Rein	£130,000	
Total to achieve LQP	£501,050	
Average annual reinvestment		£22,868
Total reinvestment to 2020		£160,076
Overall Total Investment to 2020		£661,126

3.16 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below:

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.17 Planned and proposed improvements for the next 12 months are;

- Killingbeck Fields & Woods – general improvement works.

3.18 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skate parks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites:

Fixed Play Type	No.	Total Replacement Cost £'s	Required Average Annual Spend £'s
Play Areas	16	1,920,000	192,000
Multi Use games Areas	9	810,000	81,000
Skate Parks	2	180,000	18,000
Totals		2,910,000	291,000

Area Committee funding for additional site based gardeners

3.19 A number of area committees provide additional funding for gardeners to increase site based presence at parks in the area.

3.20 Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces.

3.21 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

Coordinated Working with Environmental Services

3.22 The Parks and Countryside Service move to the Environments & Housing Directorate in 2012 has given opportunities to improve collaborative working. In particular improvements in horticultural land management, cleansing and more efficient use of resources in regard to:

- Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.
- Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.
- Litter collection in the vicinity of community parks, and as part of normal operations site based gardeners undertake an initial litter pick of the park which is being expanded to include some areas outside the curtilage of the park. Conversely, street cleansing staff now assist with emptying litter bins in parks on a weekend when parks staff are not always present.
- The Parks and Countryside service has a number of welfare facilities and yard space available in most community parks distributed throughout the city which has provided an opportunity for the locality based teams to use these facilities for staff welfare provision and as operational bases.

Parks and Countryside Key Performance Indicators

3.23 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23% Target: 23%	26.2% Target: 26.2%	30.8% Target: 29.4%	32.6%
New	The percentage of parks and countryside community parks which meet LQP status	33.9%	38.7% Target: 40%	42% Target: 47.5%	55.0%

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This report does not have any identified impact on equality and diversity arrangements.

4.3 Council Policies and City Priorities

4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a proactive approach to involve and engage Area Committees in matters relating to community parks.

4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

4.4 Resources and Value for Money

4.4.1 As part of the wider impact on local government and the Council in particular, the Parks and Countryside service has seen a £2 million budget reduction from 2011/12 to 2012/13 and a further reduction of £0.6 million in 2013/14, with a likelihood of a minimum further 16% reduction in the next few years. In meeting these challenging budget targets the service has already undertaken a number of steps, including reducing the number of managers and back office staff as well as price increases – including removing subsidy for bereavement services and allotment provision. As previously mentioned, outdoor bowls has also been recently reviewed working with representatives from the relevant associations resulting in revised arrangements in 2014.

4.4.2 The service has also sought to be enterprising and innovative including working in partnership to develop a conservatory at Golden Acre café, Tropical World refurbishment, sponsorship, nursery trading and increasing the level of volunteers. Agreement has been reached in principle with the Trade Unions to adopt seasonal working hours from January 2014 resulting in a saving of £140k by reducing the number of seasonal staff recruited each year whilst retaining permanent gardening staff and enabling the introduction of 6 further horticultural apprentices.

The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

4.6 Risk Management

4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

5 Conclusions

5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.

5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green

Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.

- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required.

6 Recommendations

- 6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

7 Background Documents¹

- 7.1 Area Committee Roles, Inner East Area Committee, 4th July 2011.
- 7.2 Annual Report for Parks and Countryside Service in East Inner Area Committee, East Inner Area Committee, 2012.
- 7.3 Parks and Green Space Strategy, Executive Board, February 2009.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Playground Name	Ref	Ward
East End Park Playground	E01	Burmantofts & Richmond Hill
Lindsey Gardens	L11	Burmantofts & Richmond Hill
Oxton Way Playground	O06	Burmantofts & Richmond Hill
Raincliffe Rec Playground	R08	Burmantofts & Richmond Hill
Richmond Hill Playground	R04	Burmantofts & Richmond Hill
Rookwoods Gia Playground	R02	Burmantofts & Richmond Hill
Saxton Gardens Playground	S08	Burmantofts & Richmond Hill
Torre Pocket Park Playground	T21	Burmantofts & Richmond Hill
Banstead Park Playground - Senior	B35	Gipton & Harehills
Banstead Park Playground - Toddler	B37	Gipton & Harehills
Conways Gia	C05	Gipton & Harehills
Gipton Square	G06	Gipton & Harehills
Harehills Park Playground	H06	Gipton & Harehills
Seacroft Gardens Playground	S09	Killingbeck & Seacroft
South Parkway	S01	Killingbeck & Seacroft
The Rein Playground	R11	Killingbeck & Seacroft

This page is intentionally left blank

Report of the Chief Officer, Customer Access

Report to Inner East Area Committee

Date: 6th February 2014

Subject: Compton Centre – Community Hub Pilot Site

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report provides members with the current position on work taking place on establishing a pilot Community Hub in the Compton Joint Service Centre.

Recommendations

The Inner East Area Committee is asked to:

- Note the work being undertaken with current service partners on site at the Compton Joint Service Centre to deliver a Community Hub provision for the local community.
- Note the plans for future closer working with partners internal and external to the Council to provide a more holistic customer service provision in communities, led by the needs of the local community.
- Consider their role in the development of the Community Hub concept within their locality in line with the developments and ideas set-out in Section 3 of the report.

1 Purpose of this report

This report provides members with an update on the current position and short / longer term plans for the coming year in establishing a Community Hub pilot within Compton Joint Service Centre.

2 Background information

- A key objective for the Council through the Citizens@Leeds agenda is to deliver local solutions within communities that truly integrate council and partner service delivery to help individuals and their families address increasingly more complex issues simply and effectively.

To deliver this a network of Community Hubs is being developed that will make a real difference to citizens and communities. Community Hubs will deliver a more integrated approach to service delivery and maximise the use of the assets and service points that exist across the city e.g. joint service centres, one stop centres, housing management offices, libraries, children's centres etc. They will support the delivery of pop-up (e.g. in supermarkets and GP surgeries) and mobile provision to ensure that we can reach all priority communities across the city.

This work will be supported through the delivery of more on-line provision to enable those that wish to self-serve to be able to do so, thereby freeing up time of our customer services officers to advise those most in need or those requiring more detailed or intense support

To get us started, Executive Board agreed in November to pilot the Community Hub offering in three locations across the city, to help develop our thinking on the approach and identify the best form of provision for delivering truly integrated face-to-face services. This will be done working closely with all services and partners affected to ensure all issues are appropriately and fully considered.

The existing one-stop-centre provision; at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley have been identified as the focus for the three pilots. The rationale for choosing these sites is as follows:

- To have one pilot in each of the three administrative areas of the city;
- To place the pilots in areas of the city where financial hardship and deprivation are significant issues facing citizens;
- To focus the pilots on those sites where there is already significant co-location of services;
- To ensure that the pilots have a focus on partnership working and exploit further the co-location and integration between council and partner services existing at these sites.

3 Main issues

- The Community Hub will have a focus on making residents lives better and giving them the skills to improve their life. This will be achieved initially through a focus on core services already available in the Centres.
- For Compton Centre, the principal services currently available are:
 - NHS
 - Councillors and MPs surgeries
 - Library and Information Services

- Job Shop
 - Registrars
 - Credit Union Information Point
 - Housing Options
 - Police
 - Chinese Advice Surgery; and
 - Welfare Rights.
- This list is not exhaustive as each centre will look at the needs of its own community and then working with the area committee, Council services and partners look to provide services that are relevant based on local demand.
 - With regards to how the operation will work, the Community Hub will be staffed by an integrated front of house team. This means one team will deliver all the face to face functions to create a positive impression of the Hub. To achieve this, a new position of Community Hub Manager (temporary for the first year of the pilot) is being created. This role will have overall responsibility for the Hub building and all within it and direct responsibility for all of the front line staff working in it. The team will initially be made up of officers from Library Services, Customer Services and the Job Shop. It is envisaged that the new Community Hub Manager will be in place for April 2014.
 - To support closer working and start to build the new integrated teams, three staff engagement events have been booked at each pilot site, one each in January, February and March. Staff based at the sites from Library Services, Customer Services and the Job Shop have been invited to the events so that they can be kept up to date with progress and also have an input into future improvement in service provision at the Hub.
 - Moving forward further developments and innovations will be rolled-out across the site and locality to ensure the principles behind the Community Hub concept are delivered. This will include (but not be limited too):
 - Delivery of a range of 'wrap around' services such as for example, literacy and numeracy, language classes, energy advice, debt advice, volunteering in your community and community policing.
 - Further targeted provision across a locality which replicates the Hub provision but enables the Council and its partners to go to where people are. This will be done through the provision of smaller hub sites and mobile/pop-up provision, plus peripatetic workers who work on a day to day basis within the locality.
 - The ability for council and partner services within the Hub to plan and co-ordinate local service delivery to build on and expand where appropriate local 'tasking' arrangements so that local resources can be better targeted to address local issues.
 - The future location of the Area Support Teams will be considered in relation to the Community Hub site as an option to support the bringing together of services and improve how they work together to benefit the local community, including the management and co-ordination of the daily 'tasking' activity.
 - Where other partner organisations are delivering services in a community, they will be encouraged to use the Hub for their customer contact provision.

Discussions are already underway with the Police, Citizens Advice Bureau, local faith groups and the NHS across the city. The Housing Office network is also being reviewed so that the Community Hub becomes the place Council Tenants use to access services around their housing needs.

- It is critical to the success of the Community Hub concept that service provision is based on local intelligence and knowledge so that services are appropriate to local demand. In this regard the future role of the community committee will be critical in:
 - Engaging with the local community to understand demand and need and so influence service provision from the Community Hubs; and
 - Supporting the design of Hub provision across the locality, specifically utilising information and intelligence to help identify where mobile and pop-up provision needs to be delivered.
- Given this, it is envisaged that this is the first of a number of reports to be presented to the area committee around the development of the Community Hub within the locality.

4 Corporate Considerations

- **Consultation and Engagement**

- 4..1 Executive Members have been consulted on the development of community Hubs and this report starts the process of engagement with local members. Further to this, and as the report states above, consultation and engagement is on-going with relevant and appropriate services and partners and it is a key part of the implementation of the Hub pilots that local consultation and engagement with citizens takes place. This activity is currently being planned.

Equality and Diversity / Cohesion and Integration

- 4..1 There are no equality and diversity issues raised by the content of this report.

Council policies and City Priorities

- 4..1 The work carried out at the new Community Hubs will help the council to tackle issues of poverty and enable citizens to improve their own lives.

Resources and value for money

- 4..1 It is expected that the development of Community Hubs will deliver value for money due to greater staff flexibility in the centres and true service integration across Council and partner services.
- 4..2 Any resource implications arising from the development of the Hubs will be met through existing provision or where investment (in buildings or technology) is required this will be acquired through the Council's normal business case approval process.

Legal Implications, Access to Information and Call In

- 4..1 There are no legal implications to the content of this report. This report is not subject to call in.

Risk Management

- 4..1 There are no risk management issues relating to this report.

5 Conclusions

- This report provides members with an update as to current and on-going work taking place at Compton Joint Service Centre to provide more integrated front line services to customers.

6 Recommendations

- The Inner East Area Committee is asked to:
 - Note the work being undertaken with current service partners on site at the Compton Joint Service Centre to deliver a Community Hub provision for the local community.
 - Note the plans for future closer working with partners internal and external to the Council to provide a more holistic customer service provision in communities, led by the needs of the local community.
 - Consider their role in the development of the Community Hub concept within their locality in line with the developments and ideas set-out in Section 3 of the report.

7 Background documents¹

- Executive Board Report – 6th November 2013

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

Report of Assistant Chief Executive (Citizens and Communities)

Report to Inner East Area Committee

Date: 6th February 2014

Subject: Wellbeing Fund

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report provides Elected Members with an update on the current position of the capital and revenue budget for the Inner East Area Committee.
2. Applications for funding, both revenue and capital, are included in the report for Member's consideration.

Recommendations

Members are asked to:

1. Note the spend to date and current balances for the 2013/14 financial year;
2. Consider the following project proposals and approve, where appropriate, the amount of Wellbeing Revenue funding to be awarded (See section 3.0 for more details):

ProHD Studio Camcorder for EMAAN's media team	£5,000
Minibus Fund	£3,000
Irish Arts Foundation Community Programme	£2,400
Easter Party	£835

3. Consider the following proposal and approve, where appropriate, the amount of CRIS or Wellbeing Capital monies to be granted from each Ward (See 4.0 for more details):

Hovingham Avenue Street Lights	£1,868.22
Haslewood Bin Solution - Phase 2	£1,604.93
East Leeds Community Sports Club	£1,100

Purpose of this report

- 1.0 The purpose of this report is to provide the Area Committee with details of its Wellbeing fund spend, including details of new projects for consideration.

Background information

- 2.0 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- 2.1 It has been agreed that the revenue wellbeing budget for the Inner East Area Committee for 2013/14 is £261,760. This is the same revenue budget that was allocated last year. Carryover of uncommitted revenue funds from 2012/13 has also continued, and added to this the additional underspend as reported at May 16th Area Committee the total budget for 2013/14 is £376,826.41. It must be noted by the Area Committee that this figure includes schemes approved and ongoing from 2012/13 which are carried forward to be paid.
- 2.2 As agreed at the March 2013 meeting, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The amount available for each ward to spend in 2013/14 is £36,653 plus a small amount of carry forward from 2012/13 (see **Appendix A** for more details).
- 2.3 Wellbeing fund applications are considered at the relevant Ward Member meetings, where possible, for Members recommendations to the Area Committee prior to the meeting.

Small Grants

- 2.4 Community organisations can apply for a small grant to support small scale projects in the community. A maximum of one grant of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Area Committee meeting and are funded from a small grant pot set aside by ward members from their ward allocation.

Details of small grants that have been approved so far for 2013/14 are detailed in **Appendix B**.

Community Engagement

- 2.5 The Area Committee approved an amount of £3,000 at its March 2013 meeting for spend on Community Engagement activities
- 2.6 The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings. The expenditure to date against this budget is **£2,131.41**.

Crime and Grime Tasking

- 2.7 Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their ward allocation to support the work of these teams; this pot is managed by the Area Support Team. Details of the expenditure to date under this heading are detailed in **Appendix C**.

Project Monitoring Update

- 2.8 Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. Project updates are detailed in **Appendix D**.

Youth Activity Fund

- 2.9 In March 2013 the Council's Executive Board approved a new allocation to the overall Area Committee budget ring-fenced for youth activities of £250k in 2013/14 and £500k in 2014/15.
- 2.10 As a result, the budgets ring-fenced for youth activities allocated to the Inner East Area Committee are £34,162 in 2013/14 and £68,323 in 2014/15.
- 2.11 At its meeting on 3rd September 2013, the Inner East Area Committee agreed to re-invest 50% of this year's Youth Activity Funding - £17,081 or £5,693 from each ward – into the 2013 Summer Holiday Activities programme
- 2.12 At the same meeting, the Inner East Area Committee agreed split of the remainder of this year's Youth Activity Funding allocation - £17,081 – equally between the three wards that make up the Inner East Area Committee.
- 2.13 As a result each Ward had £5,693.66 to spend on universal youth activities in 2013/14.
- 2.14 Following an advert encouraging groups to come forward for the remaining 2013/14 youth allocation, the Inner East Area Committee received 15 applications for funding and, after consultation with both young people and Elected Members, commissioned eight projects.

Capital Receipts Programme

- 2.15 The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to

maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.

- 2.16 The distribution of the 5% element to Area Committees using the Area Wellbeing methodology has resulted in the shares set out in table below:

2012/13 allocation

Area Committee	Percentage Allocation	Area Allocation
Inner South	12.50%	£14,070.76
Outer South	10.23%	£11,518.19
Outer East	10.31%	£11,607.81
Subtotal South & East		£37,196.76
Inner West	7.61%	£8,567.67
Inner North West	12.00%	£13,510.48
Outer West	8.59%	£9,666.28
Outer North West	8.96%	£10,086.17
Subtotal West/ North West		£41,830.61
Inner North East	9.00%	£10,140.70
Inner East	14.57%	£16,404.60
Outer North East	6.23%	£7,019.09
Subtotal East/ North East		£33,564.39
Total – All Areas	100.00%	£112,591.76

- 2.17 At its meeting on 17th July 2013, the council's Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula.
- 2.18 On 3rd September 2013, it was agreed to split the 2012/13 allocation of £16,404.60 equally between the three Wards that make up the Inner East Area Committee.
- 2.19 A further CRIS allocation was announced at the Council's Executive Board on 6th November 2013, with the Inner East Area Committee receiving a further £19,658.28. As per the September 2013 agreement, this new allocation will be split equally between the three Wards.
- 2.20 Details of the current balance of CRIS or Capital Wellbeing funding are detailed in **Appendix E**. Future allocations will take place on a quarterly basis following regular update reports to Executive Board.
- 2.21 Details of current applications for this funding pot are detailed from 4.0 onwards.

3.0 New Revenue Projects for Consideration

- 3.1 **Project:** Buying ProHD Studio Camcorder for EMAAN's media team
Organisation: Eastern Media & Arts Network (EMAAN)

Wards affected: Gipton & Harehills

Amount applied for: £5,000

Projected year of spend: 2013/14

Project overview:

- EMMAN are requesting a contribution towards the cost of a new studio camera to allow them to improve the quality of their broadcasts.
- EMMAN already operates an online newspaper and has a YouTube channel that has showcased documentaries on forced marriages, domestic violence, unemployment issues with Asian women and diabetes awareness raising.
- EMMAN will be involving local young people in documentaries on the subjects of grooming and child abuse in the future.

3.2 **Project:** Mini Bus Fund

Organisation: Cross Gates & District Good Neighbours' Scheme

Wards affected: Killingbeck & Seacroft

Amount applied for: £3,000

Projected year of spend: 2013/14

Project overview:

- The Cross Gates & District Good Neighbours' Scheme are wanting a contribution towards a mini bus to transport isolated older people to their groups.
- The mini bus would also be used for small outings as part of their health promotion work which involves supporting people who need help to get out and about for leisure.
- The CG&DGN scheme will be starting a project in spring that will specifically target elderly people from Killingbeck & Seacroft Ward for two days a week (Tuesday and Thursday).

3.3 **Project:** Community Participation & Learning Programme (Inner East) 2014/15

Organisation: Irish Arts Foundation

Wards affected: Burmantofts & Richmond Hill and Gipton & Harehills

Amount applied for: £2,400

Projected year of spend: 2013/14

Project overview:

- Funding is sought from the Inner East Area Committee to locally consolidate their Community Participation and Learning Programme during 2014/15.
- This will be achieved through an on-going partnership programme of Irish artistic participatory performance workshops and community-based activities working in collaboration with a number of community-based venues and projects specifically targeting more isolated members of the local Irish community such as the Over 55's Irish Men's Group and the Tuesday Irish Club.
- This work will also compliment their two established high profile community-based projects; the Leeds Gathering in November and Irish History month in March, which coincides with St Patrick's Day.

3.4 **Project:** Easter Party

Organisation: Syrian Community of Leeds

Wards affected: Burmantofts & Richmond Hill

Amount applied for: £835

Projected year of spend: 2013/14

Project overview:

- This gathering will provide an opportunity for members of the Syrian community of all faiths together to have a celebration complete with food, drinks and activities.
- The aim of the event is to break down religious barriers that exist amongst Syrian refugees of all faith denominations. This event is a social cohesion event rather than a faith event.
- The event is scheduled to take place at St Agnes Church on Stoney Rock Lane.
- Details of the event will be advertised via the local churches, mosques and the Leeds Refugee forum.

4.0 New Capital Projects for Consideration

4.1 Project: Hovingham Avenue Street Lights

Organisation: Leeds City Council

Wards affected: Gipton & Harehills

Amount applied for: £1,868.22

Projected year of spend: 2013/14

Project overview:

- This funding will be used to create double-headed street lighting on the three street lights that border the Hovingham Avenue Park area, adjacent to Hovingham Primary School.
- There are often reports Anti-Social Behaviour in this vicinity which has led to the removal of the playground within park area. However there are still on-going problems with ASB in the area at peak times such as during Bonfire Night and the Ramadan period.
- Both the Police and partners including the council's Parks and Countryside department are supportive of this application as this will help them identify and catch the perpetrators of the ASB.

4.2 Project: Haslewood Bin Solution - Phase Two

Organisation: Leeds City Council

Wards affected: Burmantofts & Richmond Hill

Amount applied for: £1,604.93

Projected year of spend: 2013/14

Project overview:

- This capital contribution will go towards the on-going Haslewood Bin Solution - Phase Two project.
- Spend will include the purchase of bins, bin frames and groundworks.

4.3 Project: Facility Improvements

Organisation: East Leeds Community Sports Club

Wards affected: Burmantofts & Richmond Hill

Amount applied for: £1,100

Projected year of spend: 2013/14

Project overview:

- This project is to improve the facilities at the community club. This is in line with a bid for girls sport in the area to benefit of girls between the ages of 8-17 from Sport England.
- The proposed project is to tile the walls and floors of the shower area to bring the quality of the facility to an exceptional finish, thus encouraging more young women to take up sport.
- Community First has provided £1,100 towards the scheme, which was match funded through volunteer time. The request for funding is to cover the remainder of the materials costs.

5.0 Corporate Considerations

5.1 Consultation and Engagement

- 5.1.1 Area Committees now have an enhanced role in Community Engagement and have responsibility for overseeing and monitoring the work of the Area Support Team in relation to local engagement activities. The priorities in the Area Committee business plan which the wellbeing supports are arrived at through consultation with ward members and the local communities they serve.
- 5.1.2 Proposals are being developed to involve young people in the decision making process for the Youth Activity Fund.

5.2 Equality and Diversity / Cohesion and Integration

- 5.2.1 Area Committee funding is used to ensure that inequalities within the local area are addressed through local projects and schemes. All projects funded by the area committee monies must demonstrate:
- Equality and diversity issues have been considered in the planning of the project,
 - How equality and diversity issues have shaped the project delivery;
 - The impact of the project will be on different groups;
 - How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

5.3 Council Policies and City Priorities

- 5.3.1 Wellbeing funding is used to support the priorities set out in the Inner East Area Business and Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood Improvement Plans (NIPs) are prepared for each priority neighbourhood. The Area Business Plan, Community Charter and the NIPs support the Vision for Leeds.
- 5.3.2 Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

5.4 Resources and Value for Money

- 5.4.1 Spending and monitoring of the Area Committee's budgets is administered by the Area Support Team in accordance with the decisions made by this Area Committee.

5.5 Legal Implications, Access to Information and Call In

- 5.5.1 The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
- 5.5.2 The Area Committee also has delegated responsibility to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.
- 5.5.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.
- 5.5.4 There is no exempt or confidential information in this report.

5.6 Risk Management

- 5.6.1 All projects funded by the Area Committee must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments for individual projects are available from the author of this report.

6.0 Conclusions

- 6.1 The Wellbeing fund provides financial support for projects in the Inner East Area which support the priorities of the Business Plan, Community Charter and Neighbourhood Improvement Plans.
- 6.2 New capital funds have been transferred to the area committee via the Capital Receipts Incentive Scheme.
- 6.3 The Youth Activity Fund has been delegated to the area committee to fund universal activities for children and young people aged 8 – 19.

7.0 Recommendations

The Area Committee is requested to:

1. Note the spend to date and current balances for the 2013/14 financial year;
2. Consider the following Wellbeing Revenue project proposals and approve where appropriate the amount of Wellbeing funding to be awarded:

ProHD Studio Camcorder for EMAAN's media team	£5,000
Minibus Fund	£3,000
Irish Arts Foundation Community Programme	£2,400
Easter Party	£835

3. Consider the following proposal and approve where appropriate the amount of CRIS or Wellbeing Capital monies to be granted from each Ward:

Hovingham Avenue Street Lights	£1,868.22
Haslewood Bins Solution - Phase Two	£1,604.93
East Leeds Community Sports Club	£1,100

8.0 Background documents¹

- 8.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

Funding / Spend Items	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Balance b/f 2012-13	39,464.71	37,748.12	37,638.75	214.83	115,066.41
New Allocation for 2013-14	44,831.66	44,831.66	44,831.66	127,265.00	261,759.98
Investing in Young People Fund Allocation for 2013-14	5,690.00	5,690.00	5,690.00	17,090.00	34,160.00
Total available (incl b/f bal) 2013-14	89,986.37	88,269.78	88,160.41	144,569.83	410,986.39
Schemes Approved from 2012-13 budget to be spent in 2013-14	31,235.34	22,159.41	36,428.68	195.03	90,018.46
Amount of b/f budget available for new schemes 2013-14	58,751.03	66,110.37	51,731.73	144,374.80	320,967.93

2012-13 Schemes to be paid for in 2013-14	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Alleygates - Lawrence Road	0.00	1,490.00	0.00		1,490.00
Dog Fouling signs for Seacroft x10	0.00	0.00	250.00		250.00
Lincoln Green Square Additional Litter Bins	700.00	0.00	0.00		700.00
Grit Bin Refill on Oakham Way	75.54	0.00	0.00		75.54
Rookwoods Covert Camera	1,000.00	0.00	0.00		1,000.00
New grit bin East Park Street Junction with Garton Terrace	168.38	0.00	0.00		168.38
New grit bin 40 Charlton Street	168.38	0.00	0.00		168.38
Spray Paint for Bin Stencils	23.94	0.00	0.00		23.94
Repair broken glass Thorn Walk Noticeboard	0.00	150.00	0.00		150.00
Installation of dog fouling signs x 10	0.00	150.00	0.00		150.00
Repair broken window notice board Moresdale Lane	0.00	0.00	150.00		150.00
Installation of dog fouling signs x 10	0.00	0.00	100.00		100.00
Community Engagement	0.00	0.00	0.00	16.30	16.30
Community Engagement	0.00	0.00	0.00	10.98	10.98
Community Engagement	0.00	0.00	0.00	9.80	9.80
Community Engagement	0.00	0.00	0.00	4.95	4.95
Repair to Nowell Mount Community Centre Noticeboard	0.00	0.00	0.00	150.00	150.00
Red Ribbon for BRH Rookwood Event	0.00	0.00	0.00	3.00	3.00
Cross Green Noticeboards (Refund to ENEH for cancelled scheme)	1,410.00	0.00	0.00		1,410.00
Youth Service / Tradex Sports Project	0.00	2,460.00	0.00		2,460.00
South Gipton Community Centre Furniture	0.00	343.75	0.00		343.75
Body and Soul Project	0.00	0.00	6,958.00		6,958.00
Apprenticeship - Area Support Team	2,500.00	2,500.00	2,500.00		7,500.00
Saxton Gardens Traffic Regulation Order (£3,000 approved + income)	6,000.00	0.00	0.00		6,000.00
Beechwood Mushroom Bollards	0.00	0.00	840.00		840.00
Pigeon Cote Road Seacroft	0.00	0.00	5,000.00		5,000.00
Burmantofts Community Gala 2013	3,500.00	0.00	0.00		3,500.00
Lincoln Green IT Suite (additional funding)	1,120.44	0.00	0.00		1,120.44
Multi Sports Training	3,150.00	0.00	0.00		3,150.00
Blossom Hill Domestic Violence	589.66	589.66	589.68		1,769.00
Harehills Child Sexual Exploitation Worker	0.00	2,311.00	0.00		2,311.00
Opportunities Inspiring Learning	0.00	0.00	5,000.00		5,000.00
Seacroft & Manston Cluster Gymnastic Provision	0.00	0.00	5,041.00		5,041.00
Work Plan Club	0.00	12,165.00	0.00		12,165.00
Farm Road Dropped Kerb	0.00	0.00	10,000.00		10,000.00
Holistic Health	2,329.00	0.00	0.00		2,329.00
Ebor Gardens IT Suite	7,500.00	0.00	0.00		7,500.00
Burmantofts & Richmond Hill Summer Activities	1,000.00	0.00	0.00		1,000.00
Total of schemes approved in 2012-13	31,235.34	22,159.41	36,428.68	195.03	90,018.46

Approved 2013-14 Schemes	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Tasking	9,000.00	9,000.00	6,000.00		24,000.00
Small Grants	2,000.00	5,000.00	4,205.00		11,205.00
Investing in Young People Fund				17,090.00	17,090.00
Community Engagement				2,000.00	2,000.00
Neighbourhood Manager Posts	0.00	0.00	0.00	68,181.00	68,181.00
NM Phones (from 12/13 underspend)	0.00	0.00	0.00	1,084.00	1,084.00
Environmental Action Team	0.00	0.00	0.00	40,000.00	40,000.00
Work Plan Club	0.00	0.00	12,165.00	0.00	12,165.00
Youth Service / Tradex Sports Project	0.00	3,750.00	0.00	0.00	3,750.00
Summer Holiday Sports Programme 2013	10,000.00	10,000.00	9,633.00	0.00	29,633.00
Inner East CCTV	0.00	0.00	0.00	12,436.00	12,436.00
Seacroft Galas 2013	0.00	0.00	0.00	1,000.00	1,000.00
Burmantofts & Richmond Hill Litter Bins	1,660.50	0.00	0.00	0.00	1,660.50
Haselwood Dene Underpass	3,619.23	0.00	0.00	0.00	3,619.23
Lark in the Park 2013	1,000.00	0.00	0.00	0.00	1,000.00
Pigeon Cote Road	0.00	0.00	2,500.00	0.00	2,500.00
Off Road Motor Cycles	833.33	833.33	0.00	0.00	1,666.66
Gipton Gala 2013	0.00	1,000.00	0.00	0.00	1,000.00
AL - KHIDMAT	0.00	2,500.00	0.00	0.00	2,500.00
Ebor Gardens IT Suite (additional funding)	3,691.00	0.00	0.00	0.00	3,691.00
Rigtons & Haselwoods Parking Solutions	15,000.00	0.00	0.00	0.00	15,000.00
Shantona Womens Centre	0.00	3,168.00	0.00	0.00	3,168.00
Additional litter bins for BRH (Income and spend)	922.50	0.00	0.00	0.00	922.50
Painting of Lincoln Green Shutters	1,182.00	0.00	0.00	0.00	1,182.00
BRH Neighbourhood News	1,000.00	0.00	0.00	0.00	1,000.00
2 Way Street - Youth Volunteering Project	2,000.00	0.00	0.00	0.00	2,000.00
Zest School Holiday Fun	1,720.00	0.00	0.00	0.00	1,720.00
Zest Bowls Group	900.00	0.00	0.00	0.00	900.00
Highways Grange Farm 20 MPH zone	0.00	0.00	2,700.00	0.00	2,700.00
Harehills Bonfire Activities	0.00	1,268.00	0.00	0.00	1,268.00
Radio Asian Fever	0.00	5,000.00	0.00	0.00	5,000.00
Oaklands Fence	0.00	2,900.00	0.00	0.00	2,900.00
Keeping Safe, Warm, Well and Active	1,000.00	0.00	0.00	0.00	1,000.00
Cooking on a Budget	0.00	0.00	3,670.00	0.00	3,670.00
Kentmere Community Centre IT	0.00	0.00	6,418.00	0.00	6,418.00
Set 4 Success	0.00	3,975.00	0.00	0.00	3,975.00
Harehills Opportunity Shop	0.00	6,300.00	0.00	0.00	6,300.00
Total of schemes approved in 2013-14	55,528.56	54,694.33	47,291.00	141,791.00	299,304.89

Grand Total Projected Spend 2013-14 (incl b/f schemes)	86,763.90	76,853.74	83,719.68	141,986.03	389,323.35
Total Budget Available for 2013-14 (incl b/f Bal)	89,986.37	88,269.78	88,160.41	144,569.83	410,986.39
Remaining Budget Unallocated	3,222.47	11,416.04	4,440.73	2,583.80	21,663.04

2014/15 Forward Planning

This page is intentionally left blank

Inner East Area Committee 2013-14
Wellbeing Small Grants

Appendix B

Project Name	Organisation	Amount approved	Project Summary
Swimming Pilot	Change4Life	£240 – B&RH	This project delivered a pilot swimming scheme at Fearnville Leisure Centre to try and encourage more inactive families across the Richmond Hill area to access some swimming provision at their local leisure centre.
Leeds Gathering 2013	Irish Arts Foundation	£500 – Split between BRH & G&H	The aim of this project was to: (a) to introduce and actively encourage the understanding, playing, listening, and celebration of traditional Irish music, arts and Irish cultural heritage amongst the wider community (b) to incubate a sense of awareness, ownership, pride and personal empowerment among Irish people in their own artistic and cultural heritage and, in so doing, to go some way towards attempting to offset older Irish peoples internalisation of anti-Irish racism, discrimination and oppression
Family Fun Day Out	Kentmere Children's Centre	£400 – K&S	The aim of this project was to offer families a fun activity day that promotes positive interaction between parent/carers and children. Low cost activities were provided to offer suggestions of activities that could be reproduced in the home.
Mums the Word	Mums the Word/Connexions	£500 – K&S	Mums the word meets once every three weeks at Crossgates Manston Childrens Centre. Mums the word is a group made up of young people who are teen parents or pregnant. The group is run in partnership between igen Connexions TIAG, Childrens centre staff and Youth Service. The group is designed to provide a safe meeting space for peer interaction and informal education around parenting skills and advice and information. The group invites speakers from organisations to encourage interaction with services and opportunities for engaging in education, training and employment. The group has utilised a wide skill base from all workers to provide fun activities which will encourage good parenting and home skills.
Visit to Holocaust Museum	Council of Christians and	£250 – K&S	The aim of the project is assist teaching staff of the David Young Academy Community

	Jews, Leeds Branch		Academy (DYCA) to promote inter-racial harmony and demonstrate the consequences of not doing so. The Group, including 40 students from the David Young Community Academy, will visit the Holocaust Centre at Laxton, Newark and this will be a full day's event. Guides will be provided at no additional cost.
Family Fun Day	Gipton Children's Centre	£384 – G&H	The Children Centre currently run a group with learning partnerships who are helping the adults of the group to gain new skills to make small steps to gain employment. The group are gaining confidence looking at interview skills and devising CVs. The group have organised an end of term trip to a theme park. None of the group or their children has ever experienced a day at the theme park. Learning partnerships are funding the entry fee and the Area Committee is contributing towards the transport costs.
Summer Camp	Cross Gates Youth Opportunities	£500 – K&S	Cross Gates Youth Opportunities run an annual Summer Camp for Year 6 pupils from the Killingbeck & Seacroft area. The summer camp was held in Scargill House (near to Kettlewell/Skipton). The programme is especially geared to help young people prepare for the big move from junior school to high school. As part of this project CGYO, in conjunction with the Heateachers of the schools involved, identified 12 children from financially-challenged families to attend the summer camp from 29 July to 1 August 2013. GCYO also identified three young adults to attend the camp - who will be given the opportunity to better their skills of working with young people - but who are not currently in employment so are unable to contribute towards the cost of the trip.
Crossgates Festive Lights	Leeds City Council	£555 – K&S	To part fund, with South Area Support Team, Christmas festive motif lights on Station Road (Library side of the road) in Crossgates.
Nowell Mount Community Event	Leeds City Council Youth Service	£500 – B&RH	The Youth Service delivered a one off event at Nowell Mount Community Centre for young people and families in the area. The event took the form of a family fun day which involved a bbq, refreshments and a variety of fun activities for young people and

			families to get involved in.
Harehills Stoptober Event	Harehills Smoking Reduction Group	£500 – G&H	<p>This event is part of a programme of work being planned by the Harehills Smoking Reduction Group.</p> <p>A group of statutory and non-statutory organisations delivering services in the Harehills area of Leeds have formed a Smoking Cessation group to raise awareness of the dangers to health from the inhalation both first and second hand by inhaling nicotine and other harmful chemicals and chewing tobacco.</p> <p>The group also intend to inform and educate participants in the support available to enable them to quit smoking and make their environments smoke free and healthier for them and their families.</p>
World Poetry and Indian Music Festival	Saudha, Society Of poetry and Indian Music	£125 – BRH & £250 – G&H	<p>A two-day-long festival was held on 14th & 15th of September 2013. The World Poetry and Indian Classical Music Festival featured (http://www.worldpoetryandindianclassicalmusicfestival.com/)</p> <p>brief talks on the crises in connectivity of Classical Music, contemporary poetry sessions by local Bengali, Persian, Arabic, Urdu, Hindi and Somali young poets predominately from Burmontofts, Fearnville, Gipton, Harehills, Chapeltown (poems are in original and also in translated form to English)) as well as English writing contemporary poets. After the poetry sessions, world-class concerts showcased the leading interpreters of Indian classical music</p>
Community Litter Picking	Bankside Primary School	£420 – G&H	<p>The School Council had expressed concerns about the environmental conditions, particularly litter in their neighbourhood. A joint project was co-ordinated by the School, Community Organiser and Leeds City Council Environment Action Team, whereby children were given a presentation of the working of the environment action team, and how the road sweepers work. They also carried out a community litter pick around the entrance to the school and collected over 50 bags of rubbish. The immediate improvement around the area of the school was clear to see.</p>

			<p>The school and school council want to extend this project on community responsibility and environment in to next year and give all children the opportunity to take part in community clean up days, to create a nicer environment in the local area but also teach children about environmental issues and community responsibility. This message can then be communicated to the wider family through the children at home.</p> <p>Equipment is required to keep the project running. The pilot was operated by borrowing equipment from other organisations, in order to run regular projects litter picking and vests are needed.</p>
Stoney Rock Christmas Lunch	Stoney Rock Court Residents Association	£400 – B&RH	<p>The Stoney Rock Court Residents Association will provide a three course Christmas lunch for residents of Stoney Rock Court Sheltered housing scheme. This will reduce social isolation over the festive period. The group plan to hold the lunch on the 10th December 2013.</p> <p>Alongside the three course dinner an artist perform.</p>
RadhaRaman Folk Festival	RadhaRaman Society	£250 – G&HH	<p>This whole-day festival took place on the 8th December 2013. Starting at 12pm it ran until till 8pm at the Bangladesh Community Centre.</p> <p>The event was showcase of traditional Bengali folk music by 20 of UK's best singers and instrumentalists as well as Dhamail dance by 30 performers from local and other cities which are extremely popular among Bengali diaspora.</p>
Community Cohesion Event	Syrian Community of Leeds	£500 – Split between G&HH and B&RH Wards	<p>A daylong event was held at St Agnes Church on Stoney Rock Lane on January 18th 2014 for members of the Syrian community – of all genders, ages and faiths – to celebrate the birth of the Prophet Mohammed.</p>

Burmantofts & Richmond Hill Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	2,098.00	492.00				
BRH 01	Burmantofts Welcome Stone		175.00				
BRH 02	Maintain Flowerbeds in Burmantofts	1,411.48					
BRH 03	Crime Prevention Session (Bev)						
BRH 04	Operation Champion Supplies (B&Q spray paint)	13.30					
BRH 05	Land Registry Searches	65.00					
BRH 06	Cable ties for BRH Posters			5.00			
BRH 07	Shannon Street Cut Back of Vegetation	700.00					
BRH 08	3 x Flower bed signs			210.00			
BRH 09	Distraction Burglary Events Venues	60.00					
BRH 10	Hazelwood Bin Solution phase 2			1,000.00			
BRH 11	Target Hardening			390.00			
BRH 12	A3 DPPO Signage			480.00			
BRH 13	Solon Security Alarms	662.50					
BRH 14	Grit bin refill, Oakham Way		75.54				
BRH 15	Two Grit Bins on Nixon Avenue		336.76				
9,000.00		5,010.28	1,079.30	2,085.00	-	8,174.58	825.42

Burmantofts & Richmond Hill - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
04/04/13	15 Buller Close	150.00					
25/04/13	18 Torre Close			150.00			
09/05/13	18 Torre Close	150.00					
23/05/13	Snake Lane Pitches x 2	260.00					
16/05/13	6 Torre Close	150.00					
10/07/13	Nowell Place/Street Junction x 3	450.00					
16/07/13	Lincoln Green Mosque and Education Centre	150.00					
23/07/13	12 Rigton Lawn	150.00					
01/08/13	Cromwell Mews, Rear of Lincoln Green CC	130.00					
06/09/13	24 Compton Road	150.00					
06/09/13	90 Compton Road	150.00					
16/10/13	Ebor Gardens Community Centre	130.00					
16/10/13	Ebor Gardens Community Centre - extra skip	78.00					
2,500.00		2,098.00	-	150.00	-	2,248.00	252.00

Gipton Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	1,480.00	-				
G 01	Solon Security Alarms	362.50					
G 02	Easterly Road CCTV			875.00			
4,500.00		1,842.50	-	875.00	-	2,717.50	1,782.50

Gipton - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
08/08/13	10x skips for Operation Champion on 08.08.13	1,480.00					
1,000.00		1,480.00	-	-	-	1,480.00	480.00

Harehills - Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	280.00	420.00				
H 01	Hawkshead CCTV Camera		100.00				
H 02	New Litter Bin - Roundhay Road	330.00					
H 03	Trolley Coin Keyring (agreed 11/12 but not on sheet)	174.00					
H 04	Distraction Burglary Event July 13 (Feeling Good Theatre Co)	60.00					
H 05	Solon Order (11/12) - sirens, pens and bag clips	340.50					
H 06	New Litter Bin - Roundhay Road			330.00			
H 07	Metal DPPO Sign Bexley Grove/Harehills Road		60.00				
H 08	Markham Avenue Bins x2			700.00			
H 09	Bayswater Bin Yard			718.00			
H 10	Easterly Road CCTV			875.00			
4,500.00		1,184.50	580.00	2,623.00	-	4,387.50	112.50

Harehills - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
05/06/13	4 Ashley Avenue	150.00					
14/06/13	Hovingham Allotments	130.00					
1,000.00		280.00	-	-	-	280.00	720.00

Killingbeck & Seacroft - Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	260.00	1,740.00				
K&S 01	St James Church Ginnel - remove trees & fence	695.00					
K&S 02	Kentmere Avenue - install mushroom bollards						
K&S 03	Shoes Initiative (Barratt Shoes)			250.00			
K&S 04	Beechwood WMC Improvements	1,250.00					
K&S 05	IE.13.14.LG - Off Road Motorcycles (£2.5k total from LG)		833.00				
K&S 06	The Rein - electrics for installation of covert camera		302.50				
K&S 07	Erect 3m high mesh fencing 11 Foxwood Close	300.00					
6,000.00		2,505.00	2,875.50	250.00	-	5,630.50	369.50

Killingbeck & Seacroft - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
27/08/13	1 Thornfield Way	130.00					
27/08/13	2 Thornfield Way	130.00					
02/11/13	Oakwood Lane Allotment, Fearnville Rd, LS8 3GA			130.00			
2,000.00		260.00	-	130.00	-	390.00	1,610.00

This page is intentionally left blank

Project: Blossom Hill Domestic Violence	
Lead organisation: Women's Health Matters	Wellbeing Funding: £1,769
<p>Since July Women's Health Matters have provided 7 sessions of issue based group work, less than in other quarters as the group runs in term time only and the summer holidays fell during this quarter. To ensure that women had opportunities to get together and entertain their children over summer we provided a trip to the Leeds City Museum and all women were invited to attend Women's Health Matters annual picnic in August. The Inner East Cluster also provided weekly sessions for families throughout the summer that were made available to all the women attending this group. We worked with 10 women this quarter, 4 of whom were new referrals this quarter.</p> <p>Group sessions have included whole group discussions focussing on healthy boundaries, emotional, physical sexual and psychological abuse, appropriate provision of sexual health services, coping strategies, warning signs of an abusive partner, mental health and wellbeing (co facilitated by a mental health specialist from Touchstone) and a practical session using yoga for relaxation.</p> <p>We have worked intensively on individual situations including:</p> <ul style="list-style-type: none"> • Supporting a woman through initial child protection conference, • Advocating for this woman with Social Services, • Supporting a woman to deal with financial hardship and related mental health difficulties following identity theft by her ex-partner, • Supporting a woman to leave this country and return to America when her status as an immigrant (after her partner left her) rendered her unable to continue working and supporting her family financially, • Supporting a woman to maintain her wellbeing after her mother was diagnosed for the third time, with cancer, • Supporting a woman to identify her employment aspirations and attend relevant drop-in sessions provided by Thomas Danby College, • Supporting a woman to make a request for service to social services in another city following her disclosure that her ex-partner was violent towards the ex-partner's child, • Supporting a woman to access appropriate mental health support following her disclosure of attempted suicide, • Supporting a woman to identify ways of maintaining a calm demeanour in court during child custody related proceedings, • Supporting a woman to access financial support to enable her to buy school uniform for her daughter, • Supporting a woman to access support services relating to osteoporosis and arthritis, • Supporting two women to access support services relating to breast cancer, • Supporting two women to disclose experiences of childhood sexual abuse. <p>The group have also contributed their thoughts and opinions to feed into the Caring Dads programme being currently developed to work with men identified as abusive in their relationships.</p> <p>Women's Health Matters attended the council's Scrutiny Board meeting concerning Domestic Violence and have been consulted by Children's Services regarding best practice with low risk domestic violence incidents when children are part of the household. Women's Health Matters</p>	

have also been invited to attend the City Wide Domestic Violence Strategy Group now that the membership has been finalised.

Project: Off Road Police Motorcycles

Lead Organisation: West Yorkshire Police

Wellbeing Funding: £2,500

The Off Road Unit proved to be in great demand across Inner East Leeds (Gipton & Harehills, Killingbeck & Seacroft and Burmantofts & Richmond Hill). This was partly due to the long hot summer but more importantly down to the positive impact the unit has with the communities it serves and the results the unit achieves. More Neighbourhood Policing Teams have requested this service over the summer months than ever before, to help tackle and problem solve in their areas. Preventative work and education has been carried out and continued to give inputs to schools. National Police Air Support is often supported to search and locate high risk missing or injured persons in open ground and woodland. Working with partner agencies has continued to tackle crime and disorder. Motorcycles have been seized on The Rein, East End Park, Lupton Avenue and Maryfield Area of Crossgates.

Other statistics:-

Stop and Searches	9
Calls attended	35
Section 59 warnings	20
Vehicle Seizures	10
Arrests / Summons	13
Optimal Patrols	12
Cannabis warnings	1
Missing persons	2
Stolen/recovered Vehicles	1

Project: Work Plan Club

Lead Organisation: GIPSIL

Wellbeing Funding: £24,330

'Opportunity Shops' have been running weekly in Gipton (at GIPSIL's Support Centre at Woodfield Court) and Seacroft (at the Denis Healey Centre) since the beginning of June 2013. The morning sessions are traditional work clubs, offering internet access and support with job search, applications and CV writing. Afternoon sessions and other activities offer attendees access to other opportunities such as volunteering, work experience, training and sports.

Numbers of people accessing the service, by age, gender, post code, ethnic origin and disability

121 people have accessed our service between the months of June and September 2013. This includes 3 people who have disclosed Disabilities one of which was a physical disability and another being a learning disability. Our service has reached 69 men and 32 women all from the North East of Leeds, this equates to over 121 families directly or indirectly affected by our work.

The youngest person we have worked with is 16 and the oldest is 62, all attendees are of working age.

	Male	Female	Totals
Undisclosed	7	1	8
16-17	6	3	9
18-24	29	29	58
25-44	15	12	27
45-65	12	7	19
Totals	69	52	<u>121</u>

Our service has reached people from many communities across the East North East of the city including, Gipton, Seacroft, Harehills, Killingbeck, Halton Moor, East End Park, Osmonthorpe, Crossgates, Halton, Roundhay, and even Hyde Park.

Postcode	Number of attendees
LS6	1
LS7	1
LS8	23
LS9	38
LS14	36
LS15	16
Undisclosed/ Other	6

99 of the 121 people we have worked with described themselves as of White British background; we have also worked with 1 person who described their ethnicity as Bangladeshi, 4 as Black African, 1 as Caribbean, 3 as Caribbean & White mixed background, 2 of Indian ethnicity and 1 as Black/ White British, 9 people did not disclose their ethnicity and 1 person described their ethnicity as Other.

Volunteering opportunities

20 people have moved into voluntary work in order to gain experience and also to gain good quality references for their CVs. This includes placements we have established within GIPSIL and Elevate (a property maintenance Social Enterprise wholly owned by GIPSIL).

Which activities and/or mini projects have been established?

Football Group

We have linked with the Connexions service to identify and support young people who are not in education, employment or training (NEET). In order to engage young people who are NEET we have developed a community football training session which enables us to help young people to identify the support available within their communities. The football group takes place on a weekly basis for 1 and a half hours on local playing fields.

Gardening Group

Our Gardening group was set up to develop the skills of growing fruit and vegetables, general garden maintenance and other related skills. This was once weekly for a whole afternoon, but has now ended for the winter.

Cooking Group

We have linked with the existing cooking group at GIPSIL (run by Zest – Health For Life) to help people learn how to cook economically and healthily, achieving a balanced diet.

Arts & Crafts Group

We have linked Skippo to offer an arts & crafts group to develop confidence and creativity skills.

Details of promotion/ partnership working, attendance at events/ meetings and other promotional activities

Our services have been promoted to the local job centres that have embraced our service and developed a positive working relationship with us. Flyers have been printed and distributed throughout the local community via leaflet drops, community centres and job centres.

IT training courses have been run in partnership with Citizens Online and we hope to run this again on a regular basis, this course has been benefiting mainly older people who are computer illiterate.

Several First Aid courses have taken place to increase employability; the courses include emergency aid and first aid at work.

A Safeguarding Children course (Level 1) was delivered by Wayne Dixon and 8 people qualified

for the award.

From January 2014, Employability courses are been run by an organisation called Medex (supported through the Skills Funding Agency) and other courses will be available to JSA claiming service users such as: Health & Safety, Health & Social care; and Cleaning at Level 1 and 2.

What individual outcomes were achieved and what was their impact?

Both needs and outcomes varied from person to person. A large proportion of the people attending required help to create a Curriculum Vitae (CV) or to edit their existing CV. Many of the people attending have little or no experience of work, no references and low educational attainment, making this a difficult task for them to do alone. A full list of outcomes concludes this report, but here are some individual case studies:

Luke aged 24 was referred by his Housing Support Worker for support around job applications and finding voluntary work. Luke aspired to community work and wanted to know where to start. After attending the Opportunity Shops several times, he was quickly identified as a potential volunteer to support our work, as well as the work of the family group at GIPSIL. After volunteering for a while Luke was encouraged and supported to apply for a Level 3 Certificate in Youth Work Practice – his application was successful and he continues to attend. Luke has also gained an interview and employment with Leeds Youth Service on a 9 hour contract.

Marcus aged 21 attended the Opportunity Shop at Seacroft after his Support Worker suggested we could help him find work. Marcus has a passion for golf and an opportunity was identified to gain a work placement at Oulton Golf Club. Marcus applied successfully; the golf club has since offered Marcus part-time employment after a successful work placement. Marcus worked part-time for a while and was subsequently offered a full-time role.

Jillian attended the opportunity shop on a regular basis for over three months and she regularly applied for jobs. Jillian attended both an IT course and First Aid course which increased her confidence and social skills. Jillian applied for a cleaning role at Leeds Arena and was successful; she now works part time and attends a current employability course to further her prospects. Jillian has also accessed welfare advice; this has helped her gain advice around housing, benefits and emotional support. Jillian has now become independent on her job searching and now supports other service users to identify jobs and use job search resources.

What needs/ issues are coming up and how can we resolve these?

Alcohol

A few attendees have alcohol dependencies, but are not seeking support with this and feel ready for work.

Literacy

Many of the people are in need of support around basic literacy. Difficulty with spelling, grammar and writing skills is a big barrier for some people attending.

IT Skills/ Access

Older people attending - most of who are over 50 - often struggle to work via the internet and many have never used computers before at all. The job centre system is due to go online over the coming months and the low standard of IT literacy in the community could present a large barrier to engagement. Many people don't have home access to a computer and/or the internet which may also put pressure on community IT resources in the coming months.

CVs and Work Programmes

Many people do have CVs, but these are almost always hard copies which can't be edited. The CVs may have been created when individuals have previously attended work programmes, but

the electronic files were not made available to them for future editing.

Difficult Job Seeker agreements

Many people are struggling to fulfil their current job seeking agreements due to the high volume of jobs they are required to apply for, when the reality is that employment opportunities are scarce. Many people are scared to disclose their concerns as they are being advised that the alternative to signing the agreement is to lose their benefits. This is still happening as people don't believe they can challenge the agreements.

Outcomes	How people got there	How many
Completed registration / initial assessment	Every person who visits us is asked to complete a basic assessment of their needs and a consent form.	121
Moved closer to employment	A better understanding of applications, improved confidence or increased knowledge of vacancies.	79
Created CV	Many people have been advised to visit us by the job centre, others by Support Workers. Some have self-referred or been encouraged to attend by friends.	65
Occasional attendance at Opportunity Shop (2-3 visits)	People with lower attendance are usually confident in job seeking and need little help. Some are visiting to satisfy the Job Centre advisors.	50
Regular attendance at Opportunity Shops	We have a core group of people who try hard to find work but have not yet been successful, many of these attend regularly.	30
Occasional job applications	These people may ask for support because of a career change / unfamiliar requirements in job descriptions, etc	39
Regular job applications	Many of these people are regulars at the opportunity shops and apply regularly through universal job match.	32
Gained interview for employment, training or education	These people have notified us of interviews.	34
Involved in Opportunity Shop activities / projects	These people have taken part in at least one employability activity or project.	15
Occasional volunteering	These people have taken part in short term volunteering.	3
Regular volunteering, work experience or work placement.	These people have committed to volunteering on a regular basis.	17
Entered training or education (including Youth Contract)		22
Entered an apprenticeship		4
Gained temporary part-time employment without		2

training			
Gained temporary part-time employment with training		0	
Gained temporary full-time employment without training		1	
Gained temporary full-time employment with training		0	
Gained permanent part-time employment without training		0	
Gained permanent part-time employment with training		3	
Gained permanent full-time employment without training		5	
Gained permanent full-time employment with training		2	
Became self-employed	Advice has been given regarding Job Centre loans to do this, but nobody has made the big step as yet!	0	

Date received	Allocation		
	B&RH	G&H	K&S
Feb-13	£ 5,468.20	£ 5,468.20	£ 5,468.20
Nov-13	£ 6,552.76	£ 6,552.76	£ 6,552.76
Total available to spend	£ 12,020.96	£ 12,020.96	£ 12,020.96
Approved 2013/14 schemes			
Seacroft Methodist Chapel Refurb	£ 1,000.00	£ 1,000.00	£ 5,000.00
Hazelwood Bins Solutuion Phase 2	£ 4,468.20		
Total spend	£ 5,468.20	£ 1,000.00	£ 5,000.00
Total budget	£ 12,020.96	£ 12,020.96	£ 12,020.96
Remaining budget unallocated	£ 6,552.76	£ 11,020.96	£ 7,020.96

This page is intentionally left blank



Report author: Andrew Birkbeck
Tel: 0113 3367642

Report of Assistant Chief Executive (Citizens and Communities)

Report to Inner East Area Committee

Date: 6th February 2014

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides members of the Inner East Area Committee with updates from its five Sub Groups and has minutes attached.
2. This report provides further updates as to the on-going work of the Inner East Area Committee, East North East Area Support Team and partners.

Recommendations

1. That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.

1 Purpose of this report

- 1.1 To provide an overview of the work being carried out by the Inner East Area Committee Sub Groups to help address the Area Committee's agreed priorities.
- 1.2 To provide members with an overview of the work being carried out by the East North East Area Support Team to help address the Area Committee's agreed priorities.

2 Sub Groups

- 2.1 At its meeting in June 2012 the Inner East Area Committee agreed to establish number of sub groups to make recommendations for progress against key headings in the Area Committee Business Plan.
- 2.2 At its meeting in June 2013, the membership of these sub groups was renewed by the Inner East Area Committee with the agreement that they meet six times a year coinciding with the Area Committee cycle. The headings below contain updates on the work carried out by these sub groups.
- 2.3 On 3rd September 2013, the Inner East Area Committee agreed to establish a fifth sub group to engage with issues relating to Children and Young People and specifically the allocation of the newly delegated Youth Activity Fund.
- 2.4 Health & Wellbeing Sub Group
The Health and Wellbeing Sub Group met on 13th January 2014 and discussed issues relating to childhood obesity, niche tobacco, diabetes, alcohol misuse and mental health. Minutes are attached in full at **Appendix A**.
- 2.5 Planning Sub Group
The Planning Sub Group met on 29th November 2013 & 10th January 2014 and discussed issues relating to East Leeds Transport Strategy and significant projects in the Inner East area. Minutes are attached in full at **Appendices B & C**.
- 2.6 Communities Centres Working Group
The Community Centres Working Group last met on 27th June 2013 and is scheduled to meet again in the New Year. Time and date to be advised.
- 2.7 Environmental Sub Group
The Environmental Sub Group met on 3rd December 2013 and discussed issues relating to the new 'One Environmental Service', EIZs and refuse. The minutes of this meeting are attached in full at **Appendix D**.
- 2.8 Children & Young People's Sub Group
The Children & Young People's Sub Group met on 2nd December 2013 & 14th January 2014 a discussed issues relating to newly delegated Youth Activity Fund. The minutes of this meeting are attached in full at **Appendices E & F**.

3 Priority Neighbourhoods

- 3.1 Burmantofts & Richmond Hill

- 3.1.1 The 2014 Neighbourhood Survey has been distributed across the Ward. 259 responses were received; the highest ever returned for a neighbourhood survey in Burmantofts & Richmond Hill. This represented a more than 10% return rate from the number of surveys that were distributed in the community.
- 3.1.2 To compliment the neighbourhood survey, two community engagement events took place in the local community – one at Richmond Hill Community Centre and the other at Ebor Gardens Community Centre. The purpose of the events was to work with local residents to develop solutions to their priorities and discuss how we, as a council, can better communicate with local people.
- 3.1.3 The Darker Nights burglary reduction initiative has recommenced. Following the work that was carried out between September and November, burglaries were down over 30% compared to the previous time last year. Activity will take place every fortnight until the end of March 2014 in areas identified through Police intelligence. Funding for target hardening work to support this activity has been provided through Inner East Area Committee and Veolia.
- 3.1.4 Nowell Mount Community Centre has transferred to Children’s Services to be used for parental support provision. The building is currently being refurbished and will be re-launched once the work is complete. LCC Youth Service will continue to operate sessions for young people from Nowell Mount, as well as the Nowells Together and Councillors surgeries continuing to use the centre. Other community groups who used Nowell Mount have been supported to find space in both Ebor Gardens and Richmond Hill Community Centres.
- 3.1.5 Parks & Countryside has put together a greenspace master plan for all parks and play areas in the Ward. Investment has been prioritised by Ward Members and the Neighbourhood Manager will be working with a variety of funders and organisations to make these improvements.

3.2 Gipton

- 3.2.1 A bespoke multi-agency employment course named “Get Ready” commenced in January 2014. This is a six week course for two hours, two days per week tailored to 18-24 year olds who have been out of work for an extended period. “Get Ready” will provide support to increase self-confidence as well as skills and knowledge in order to improve employability. Included in the course are business visits and interviews, aspirational topics, such as “first impressions and the art of polite conversation”, “who are you?”, “what can you offer?”, “dress to impress” and genuine applications for apprenticeship and business positions.
- 3.2.2 2,175 consultation questionnaires have been distributed to schools and locations throughout Gipton. The results of the questionnaire will be included in the Neighbourhood Improvement Plan for 2014/2015.
- 3.2.3 Gipton is helping to promote “Leeds Let’s Get Active”, by hosting 10 weeks of free fitness sessions at the Henry Barran Centre commencing Friday 24th January 2014.

An “Active Women’s” session which includes sports such as netball, rounders and badminton will run at Fearnville Sports centre on Monday’s.

3.3 Harehills

- 3.3.1 There is now a Community Leadership Team (CLT) and Local Management Team (LMT) in place for Harehills. Along with work with the wider community, both of these community engagement mechanisms will input into the emerging Neighbourhood Improvement Plan for the area.
- 3.3.2 Initial consultation has taken place within the community to inform the design of the physical improvements due to be made to Harehills Lane under the proposed Town and District Centre scheme. The initial design process is currently underway and proposals will be available for further consultation before the end of the financial year.
- 3.3.3 The Harehills Opportunity Shop commenced on the 23rd January. Running from the ECHO Centre on Conway Road, in partnership with GIPSIL, the project offers employment support to local residents from the Harehills area.
- 3.3.4 A new partnership has been created for providers of youth activities across the two areas of Harehills and Chapeltown. This arrangement will enable providers to network and join partnerships with the aim of increasing social cohesion.

3.4 Seacroft

- 3.4.1 Seacroft boot and shoe market held its first event on 23rd November 2013; this will be one of eight events that are planned for 2014. The market had affordable markets stalls: food, bric-a-brac, recycled goods, car boot, children’s toys, general car boot stuff, giving the community an opportunity to purchase great value fruit and veg as well as some locally made produce like jam, chutneys, sauces , pies, cheese, snacks as well as meeting in the café to have a catch up with friends and neighbours.
- 3.4.2 The Winter Christmas Gala was held on 14th December for the residents of Killingbeck and Seacroft, which attracted between 300 and 400 people attend. The Christmas Gala ran across five different venues; St James Church, St George’s Memorial Gardens, the Seacroft Village Hall, Seacroft Methodist Church and The Cricketers Arms. It included local primary and secondary school choirs, switching on of the Christmas tree lights, a parade, a concert in St James Church, stalls, food café and tea room, information stalls from service providers and voluntary/community organisations, Santa’s Grotto and Nativity and craft activities for children.
- 3.4.3 A free family Christmas event was held at St Richard’s church 23rd November 2013. The event attracted over one hundred and fifty people to see father and mother Christmas, along with a package of entertainment for families.

- 3.4.4 Barncroft Residents Association donated £1,300 to fund Christmas presents for children known to social services and SMART team who otherwise wouldn't have got anything. Social Services and the SMART team identified vulnerable children from the ward who would not receive any presents (or very little) for Christmas. Members of both teams took time out from their busy work schedules to purchase toys for the children. Staff thoroughly enjoyed the experience of choosing gifts for them and due to their close working relationships and knowledge of the families, they were able to choose individual and personalised gifts for the children on their caseloads. Feedback from the children themselves was incredible! , with lots of lovely hugs, smiles, sincere thank yous and home-made thank you cards from the children.
- 3.4.5 STAR community group arranged for 24 children to attend a "Santa Cruise" day at Thwaite Mills. The day included a trip on a barge, craft sessions making Christmas cards and a visit to see Santa. The children had a brilliant time and thoroughly enjoyed themselves.
- 3.4.6 The Friday Youth Hub offers sports, arts and crafts, music and dance to young people aged 8-18 years of age at Denis Healey Centre. The night is split into two sessions, juniors (8-13 years old) and seniors (12-18 years old). The youth hub engages young people into different activities, including sport, thereby enabling them to develop a sense of self-belief, self-discipline and self-worth that can be communicated to all aspects of their lives. The sessions are well attended, with an average number of 46 young people attending.
- 3.4.7 Opportunity Shop - Gipton and Seacroft
 Opportunity Shops' have been running weekly in Gipton (at GIPSIL's Support Centre at Woodfield Court) and Seacroft (at the Denis Healey Centre) since the beginning of June. The morning sessions are traditional work clubs, offering internet access and support with job search, applications and CV writing. Afternoon sessions and other activities offer attendees access to other opportunities such as volunteering, work experience, training and sports. The successes include:

91	Completed registration / initial assessment
61	Moved closer to employment
50	Created CV
30	Occasional attendance at Opportunity Shop (2-3 visits)
20	Regular attendance at Opportunity Shops
45	completed job applications
28	Gained interview for employment, training or education
11	Involved in Opportunity Shop activities / projects
15	Regular volunteering, work experience or work placement.
17	Entered training or education (including Youth Contract)
3	Entered an apprenticeship
5	Gained permanent full-time employment without training

2	Gained permanent full-time employment with training
---	---

4 Children and Young People update

- 4.1 The Children and Young People's Sub Group continues to meet in a bid to help steer the process of allocating the 2014/15 Youth Activity Fund.
- 4.2 As part of this process the sub group, along with partners, has started a mapping exercise to help identify all the universal youth activity currently taking place in the Inner East area. The aim of this exercise is to ensure that any future allocation of the Youth Activity Fund is used to compliment and fill gaps in existing provision.
- 4.3 The remaining 2013/14 Youth Activity Fund has now been allocated, with eight projects being commissioned from the 15 applications received. The Area Support Team will monitor the success of these activities as well as effectiveness of the wider process in order to help garner best practice.

5 Police Review

- 5.1 In June 2013, West Yorkshire Police initiated a Programme of Change strategy to improve Force performance and transform the way services are delivered by reducing demand and thereby support the delivery of policing. Embedded within the strategy is a commitment from West Yorkshire Police to work more closely with Partners to deliver the outcomes set out in the West Yorkshire Police and Crime Plan:
<http://content.yudu.com/Library/A2bfi8/WestYorkshirePolicea/resources/index.htm?referrerUrl=http%3A%2F%2Fwww.westyorkshire.police.uk%2Fnews%2Fwest-yorkshire-police-and-crime-plan-2013-2018>
- 5.2 The transformation programme aims to build on existing, and develop new, working arrangements through potential co-location opportunities for Police and Partner resources to deliver a more integrated service provision. At the heart of this is the goal of ensuring communities are safe and feel safer.
- 5.3 Chief Inspector Matthew Davison will update the Area Committee on the progress of the Programme of Change and what this might look like for the Inner East area.

6 Area Committee Business Plan Update

- 6.1 The Area Officer is currently in the process of revisiting the Area Business Plan for the Inner East Area Committee. Despite the relative success of previous incarnations of the plan, the Area Officer is looking to amend the format of the Business Plan to make it more relevant and user friendly. A draft of the revamped Business Plan, including a comprehensive community engagement strategy will be presented to a future meeting of the Area Committee.
- 6.2 One mainstay of the Business Plan will be the Inner East Area Committee's identified Priorities. Consultation is currently underway with partners and local residents to help identify both the Business Plan and Neighbourhood Improvement Plan Priorities for 2014/15 via a series of community engagement methods including surveys and discussions at Community Leadership Team (CLT) meetings.

- 6.3 The draft priorities will also be informed by a number of key data sets such as the Census, Joint Strategic Needs Assessments; Citizens Panels; Police perception reports as well as information housed on the West Leeds Observatory Website: <http://www.westyorkshireobservatory.org/> . A list of draft priorities will be presented to the Area Committee in March 2014 for further discussion by Elected Members.

7 Update on work to address NEET levels and employability

- 7.1 Work to reduce NEETs and improve employability is continuing taking place city-wide and locally. When comparing the adjusted NEET for November 2013 with that for November 2012, the figure has increased slightly from 5.9% (1535) for Leeds and from 6.2% (486) for ENE. Within Inner East cluster the increase has been minimal – up from 10% to 10.1%. The figure for the Networks cluster has remained static. Within EPOSS cluster, the figure has actually reduced by 1% from 3.7% to 2.7%. However, Alwoodley, NEXT and Seacroft & Manston clusters have all seen a slight increase, with the CHESS cluster having seen the greatest increase from 7.2% in October to 9% in November.
- 7.2 A major issue encountered this year has been in relation to obtaining data from UCAS to provide clarification of those young people who have progressed to universities across the country. For the first time, UCAS, due to legal reasons, have been unable to share this data with local authorities. This usually informs of approximately 400-500 HE destinations which we otherwise would not know about. We are in the process of trying to obtain as much of this information as possible from schools and colleges. Yet until this information is confirmed, these young people are classed as Not Known, with a proportion counted within the adjusted NEET figure.

Careers Education Information Advice and Guidance (CEIAG) Self-Assessment Tool (SAT) and Network

- 7.3 The CEIAG and SAT devised by the local authority was launched at the Leeds CEIAG Network meeting on 20th November 2013. There was an impressive attendance at the meeting of two colleges, 12 and 24 secondary schools (including representatives from SILCs and PRUs), nine of which were from the ENE area. Attendees pledged to return to their schools and roll out the SAT with a target date for completion of Easter 2014. On 10th February, there will be the second Network meeting of the academic year which will provide the opportunity for schools to compare their initial drafts of findings and kick-start the buddying system to share good practice and deploy innovative ways of meeting their IAG duties.
- 7.4 The CEIAG Self-Assessment Tool is available on the New Teacher, Parent and Professional Area at www.leadstandp.org.uk. This is a new website linked to Leeds Pathways, bringing together information and advice to professionals and parents. Users can check out new blogs, presentations, news and the latest information by area – East North East, West North West and South East Leeds.

Youth Contract

- 7.5 The Youth Contract is delivering positive benefits to young people across the city. Within ENE, of 224 young people who have started on the programme, 141 have progressed in to employment, education or training and of those, 28 have sustained this move in to positive activity for at least 6 months. Through the Youth Contract

Cluster Innovation Fund, a residential at Herd Farm has been delivered to nine young people who are NEET or at risk of becoming NEET. The young people experienced outdoor activities alongside the Education Business Partnership's 'Set 4 Success' employability course. Eight of the young people who attended are currently not NEET and the remaining one is looking for a course to better support her needs. Given the vulnerability and hard to reach nature of the young people recruited, this is a significant achievement.

Apprenticeship Hub and Apprenticeship Training Agency (ATA)

- 7.6 The City Deal has provided funding for three years to deliver the Leeds Apprenticeship Hub and Leeds Apprenticeship Training Agency, with a significant focus, although not exclusively on young people 16-18 years. Up till December 2013, the Hub / ATA had collectively achieved 102 SME engagements and 40 apprentice starts. On this occasion, it is not possible to provide a local breakdown.
- 7.7 The Area Support Team is currently working with the Leeds Apprentice Hub to deliver a large scale event to raise the profile of apprenticeships. This will include real opportunities through learning providers and employers with opportunities and support to sign up to the National Apprenticeship Service website. Transport will be provided between high schools in the area and the event.
- 7.8 An apprenticeship event at Ebor Gardens Community Centre in November was attended by 11 young people aged 16-19. 10 of these were young South Asian women who were supported to attend by Shantona. They registered on the National Apprenticeship Service website and completed job searches for childcare and retail supported by a tutor from Shantona and support from the Hub.

'Young Talent: Head Start' programme

- 7.9 On 14th November 2013, the government announced that the Leeds City Region had been awarded £4.6m to deliver the 'Young Talent: Head Start' programme across the region, providing support to a cohort of young unemployed people 18-24 to gain employment in a competitive labour market.
- 7.10 The Council has received £1.2m from this pot and will deliver a local programme focused on giving a 'head start' to around 800 young people, furthest from the labour market, on Jobseekers' Allowance (JSA) for 6 months and, with insufficient opportunities to gain real work experience in the current economic climate. The programme in Leeds will include an intensively supported work experience placement for up to 3 months with a local employer, training and a guaranteed job interview. In addition, each young person will receive employability information, advice and guidance to enable them to compete more effectively in the market place.
- 7.11 The programme will be managed through the Council's Employment and Skills Service in partnership with Jobcentre Plus. The support element of the programme will be delivered by an external provider. All activities must start by March 2014 and the programme in Leeds will run over two years.

8 Corporate Considerations

8.1 Consultation and Engagement

- 8.1.1 An integral part of the work in the four priority neighbourhoods that make up the Inner East Area Committee is to ensure that local people are involved with and consulted on the activities taking place where they live. There are now four Community Leadership Teams (CLTs) established and operational for Burmantofts & Richmond Hill, Gipton, Harehills and Seacroft. A representative of three of these CLTs currently sits as co-optee on the Inner East Area Committee. Work is underway to select a representative from the Harehills CLT to act as a co-optee on the Area Committee.
- 8.1.2 The above mentioned collectives have been directly involved in setting the current priorities we are working towards as part of the Neighbourhood Improvement Plans, which in turn link into the Inner East Area Committee Business Plan and Community Charter priorities.

8.2 Equality and Diversity / Cohesion and Integration

- 8.2.1 An equality screening document was completed as part of the development of; Neighbourhood Improvement Plans; 'Local Management Teams' which are a central function of the officer working groups; and Community Leadership Teams.

8.3 Council policies and City Priorities

- 8.3.1 The priorities of the Inner East Area Committee Business Plan, Community Charter and Neighbourhood Improvement Plans directly link into the Council's 'Best City' priorities for Leeds, the City Priority Plan for 2011 – 2015 and the Vision for Leeds 2011 - 2030

8.4 Legal Implications, Access to Information and Call In

- 8.4.1 There are no legal implications associated with this report.
- 8.4.2 There is no exempt or confidential information
- 8.4.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In

8.5 Risk Management

- 8.5.1 There are no major risks associated with the content of this report.

9 Conclusions

- 9.1 There are a number of actions on-going to achieve the Inner East Area Committees' priorities and fulfil its work programme - including the work of the five Sub Groups - but despite this, the Area Support Team recognises that there is still a significant amount of work to be done.

10 Recommendations

- 10.1 That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.

11 Background documents¹

11.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Minutes



INNER EAST HEALTH & WELLBEING SUB GROUP
DATE/TIME: 13th January 2014, 10am, Reginald Centre
CHAIR: Cllr Roger Harington

Present: Councillor Roger Harington (CRH), Liz Bailey (LB), Louise Cresswell (LC), Zaheda Noor (ZN), Andrew Birkbeck (AB)

Apologies: Councillor Ron Grahame, Cllr Vonnie Morgan, Janet Smith

ITEM DISCUSSED	ACTION
1.00 <u>Minutes & matters arising</u>	
1.1 The minutes were approved as an accurate record.	
1.2 LB reported that there had been 11 unannounced advisory visits to suspected Shisha cafes across the city, four of which are in Inner East. LB said these visits would be followed up by multi-agency action.	
1.3 CRH expressed his continued frustration with the Shisha issue and said he would be contacting the chair of the council's licensing committee in a bid to better understand the process of how licenses for Shisha cafes are dealt with.	CRH
2.00 <u>Health Tracker</u>	
2.1 LB, LC and ZN presented a matrix of projects that their team is currently involved in the Inner East area. Members had agreed that this should be a working document to be regularly added to and updated for the group's reference.	LB, LC, ZN
2.2 The matrix is attached as an appendix to these minutes for ease of reference.	
3.00 <u>Any Other Business (A.O.B)</u>	
3.1 AB said he had recently been in dialogue with Mr Anjum Mir of EMAAN (Eastern Media & Arts Network http://www.emaan.org.uk/) with regards the work of the Public Health team and a their possible involvement in a documentary on the dangers of diabetes. AB to keep the sub group posted on developments.	AB
4.00 <u>Time and Date of next Meeting</u>	
4.1 Monday 3rd March 2014 at 10am in the Reginald Centre – AB to book room.	AB

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
--------	----------------	------------------	--------------------

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
<p>Childhood Obesity</p> <p>Rationale Priority within the H &WB Strategy</p>	<p>Alison Cater (PH Specialist Children's Directorate) Janet Smith</p> <p>C4L -Childhood Obesity group led by Alison Cater Richmond Hill. Alison Cater, Zest, Primary schools in RH, Jason Minott, Zaheda Noor</p>	<p>Harehills Project has been running for some time. Model rolled out to Richmond Hill.</p> <p>Summer Swimming Project.</p> <p>Increase uptake to Leeds Lest Gets Active - sign up sessions in all RH primary schools 2014</p> <p>C4L healthy eating Leeds 'swapathon' campaign. (Led by Emma Strachan (Health Improvement Specialist (Food)</p>	<p>The proportion of healthy weight children in both reception year and Yr 6 does appear to increasing across the Inner East generally, but Gipton and Harehills have seen an increase in overweight children and Killingbeck and Seacroft children are entering school a healthy weight, but gaining more as they move into Yr 6</p> <p>40 community members from RH attended swimming sessions at Fearnville, families identified transport as an issue to accessing swimming. Group to investigate if a similar project could be arranged for summer holidays 2014.</p> <p>8 parents signed up at session arranged in Nov 13. Sign up sessions arranged in all RH Primary schools in Jan 2014</p> <p>All primary schools in RH to participate in the c4l 'swapathon' challenge. ZN/Emma Strachan to deliver school assemblies to RH primary schools.</p>
<p>Health and Wellbeing Team approached to develop joint Health/Children's Services project in Seacroft/Manston cluster</p>	<p>Feel Good Factor Liz Bailey Janet Smith Joanne Buck Mark Smith Alison Cater</p>	<p>Frontline staff training delivered at the Moyes Centre in October</p>	<p>There is interest in additional future delivery but need to ascertain/put in place follow up methods to ensure participants use training effectively.</p>
<p>Reducing damage caused by smoking & tobacco use</p> <p>Rationale Priority within the H &WB Strategy</p>	<p>Liz Bailey Janet Smith Babul Hussein Safina Sher</p>	<p>Niche tobacco project Harehills (Shisha and chewing tobacco)</p>	<p>Going well good engagement and coverage Enforcement task group first meeting 23rd October Evaluation report completed. Drawing up paper to support further funding. To complete</p>

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
	<p>Liz Bailey Claire Billingham Sally Hoy Karen Umpleby</p> <p>Liz Bailey Karen Haw (SSS Service) Vicky Walker (Respiratory Team)</p> <p>Janet Smith Vicky Walker</p> <p>Harehills Healthy Living Group</p> <p>Louise Cresswell Burmantofts Health Improvement Partnership / RH HWB Partnership</p>	<p>Young People's Smoking behaviour questionnaire Inner East Leeds</p> <p>COPD screening questionnaire through stop smoking service (Bellbrooke Surgery)</p> <p>Referral and follow up to preventative services via community Lung Health events</p> <p>Stoptober event itself was quiet but awareness raising work done in schools around this. Evaluation meeting arranged to consider learning and how to take stop smoking work forward</p> <p>Develop activity to address the impact of smoking /secondhand smoke</p> <p>Health For All delivering Smoke Free Homes work in B and RH.</p> <p>Third sector contracts include referral to stop smoking service</p> <p>LCC Smokefree Workplace Policy(includes ENE workplaces & local staff) updated</p>	<p>early January. Meeting with Heather Thomson 21st Jan to discuss.</p> <p>Draft report written up. Comparing findings against other YPs work and sharing with Children's Services with view to drawing up plans to address identified issues. Patients have now been identified. Experiencing delay with practice doing necessary checks before spirometry can be done.</p> <p>Project now complete, evaluation is underway</p> <p>Joint Harehills and Chapeltown Health Group first meeting took place and was well attended. Health needs data revisited. New objectives and action plan to be developed with partners.</p> <p>Developing action plan for 2013/14</p> <p>Third sector agencies to support roll-out of Stoptober campaign</p> <p>Review of Third Sector contracts for 2013/14 underway. To include effectiveness of current referrals</p> <p>Has been passed by Unison. Expect full sign off in next two weeks</p>

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
Ensure local workplaces are modelling non-smoking behaviour (ENE H &WB Partnership priority)	Feel Good Factor Zest Health for Life ELHFA Space 2 Louise Cresswell (contract mgr - LCC) Liz Bailey		
Support Diabetes awareness raising & prevention Rationale Harehills identified as prevalence hot spot by JSNA	Liz Bailey Corrina Lawrence	£6,000 one off Public Health funds for Feel Good Factor to raise awareness in South Asian/Carribbean Communities 487 people provided with diabetes related information over 1 year in Harehills and Chapeltown MSOAs Further 2K to provide skills around modifying diet in culturally acceptable way to prevent/manage diabetes	10 Health Champions/Activators trained, 12 awareness sessions held. 101 'pass it on' messages delivered. 1 referral to weight management service and 8 signposts 8 champions affected by diabetes recruited 2 training sessions by Diabetes UK held 2 events planned by champions
Reducing Harm of alcohol use Rationale Priority within the H &WB Strategy	Liz Bailey Becky Malby (Leeds Uni) Service users Liz Bailey Liz Bailey Rory Barke	Co-producing health group working with service users to design and commission services in LS14 Delivery of ENE wide multi-agency alcohol harm reduction plan Discussions held with Public Health England re support available to help set up Local Alcohol Action Areas	Successful community event held in Seacroft 11 th July 2013. Refreshed Drug & Alcohol Strategy incorporated collected views. Bid submitted by Oakwood Lane Health Centre to Leeds North CCG to support Third Sector/ Community led wellbeing activities. GPs engaged and supporting development. Home Office EOI sent to LCC Chief Exec and cross city support given for LAAA, but City Centre location put forward. ENE Exec partnership Group feels tackling alcohol misuse a priority so mapping work continuing and plans for own LAAA type initiative being made Training to take place

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
	<p>Liz Bailey Louise Cresswell</p> <p>Louise Cresswell</p>	<p>Arranging training to enable non health professionals e.g. social workers, to use Audit C screening to identify and signpost those with alcohol issues</p> <p>Burmantofts / RH Alcohol sub group established. Action focussed group. Meetings held monthly.</p> <p>ELHFA leading alcohol peer support project in the Burmantofts area</p>	<p>Wednesday 8th January. 40 participants signed up</p> <p>Local area alcohol action plan developed. Share of 3K locality monies for alcohol work allocated. To produce brief mapping document of Alcohol projects and support services in B/RH</p> <p>Health events held in Burmantofts and Lincoln Green in Nov / Dec incorporating alcohol awareness raising Winter Fayre event attracted 150 people</p> <p>To provide support to further develop peer support project. Very positive outcomes being achieved in terms of engagement, behaviour change and supporting service users into mainstream support</p>
<p>Financial Inclusion</p> <p>Rationale Help mitigate potential negative impact of Welfare Reforms</p>	<p>Zaheda Noor</p> <p>Zaheda Noor, Tina Leslie, Jean Ruddock -LCC Employment and</p>	<p>Video clip developed to raise awareness around illegal money lending and support services available. This was played on life channel screens in health centres/GP clinics in East Leeds – Jun 2013</p> <p>Development of Money skills / budgeting resource.</p> <p>Local welfare and debt advice leaflet developed by FGF/ZN (East Leeds)</p>	<p>Illegal money lending clip disseminated to wider settings. Link to video clip has been included in the internal children centre bulletin. Currently showing on TV screen at Reginald Centre and a link has been included on Unity Housing website. Completed Advice regarding content. Design, launch and roll out.</p> <p>FGF to disseminate to residents as part of commissioned welfare reforms work. ZN to circulate electronic</p>

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
Welfare Reforms	Skills Zaheda Noor/Esther Foster FGF Louise Cresswell FGF Sharon Hughes	FGF funded by PH and Area Committee to support and engage most vulnerable and hard to reach residents in East Leeds around the Welfare Reforms. Contribute to relevant local partnerships e.g. East Leeds Debt Forum, East Leeds Welfare Reforms Project Group	copies to east Leeds debt forum and other partnership groups. Commissioned until June 2014
Mental Health/Suicide Prevention Rationale Suicide Audit & Councillor/local concerns	Cllr Ron Grahame Liz Bailey Sylvia Landells (ASC)	Local meeting held in abeyance Mental health/suicide prevention training opportunities circulated	Community Sub group of citywide Suicide Group has identified key actions and sent to citywide suicide prevention group. Will get update at next meeting on 16 th Jan 2014. 5K now allocated to mental health promotion. Plans include increasing number of key workers and community members trained to identify/signpost/support those at risk of suicide. Money to be allocated by end of Jan 2014.
Lifestyle and wider determinants health check for private sector tenants Rationale Targets vulnerable families and offers support on a number of health/welfare issues Tackle 'people centred' issues alongside structural improvements to housing in Cross	Liz Bailey Housing Providers Health Trainers Liz Bailey Sarah May	Project plan discussed. Further discussions with HTs and Housing arranged Workshop of key officers in September	Identify and support at risk tenants and assist early intervention. Link to Health Trainers, Leeds Let's Change, Financial Inclusion and mental health/suicide audit (Now to be included in Cross Green activity below) Learn from Connect Housing work around 'why tenancies fail' Action plan drawn up. Potential fuel poverty, fire safety and Third sector linkages identified

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
Green			
<p>Deliver 'Health is Everyone's Business' training</p> <p>Rationale Priority for ENE ALT</p>	<p>Louise Cresswell Zaheda Noor</p>	<p>Paper/project plan presented to ALT. Training to be rolled out to frontline staff in the B/RH area. Session also arranged for Housing workers involved in Nowells Neighbourhood Approach work – Nov 2013</p>	<p>Ensure non health staff are delivering targeted health promotion messages to vulnerable people 29 professionals from ENE Leeds including representatives from the Burmantofts and RH areas and housing staff involved in the Nowells neighbourhood approach work attended HIEB training – Oct 2013. This evaluated very highly.</p>
<p>Long Term conditions management</p> <p>Rationale Linked to priority within the H &WB Strategy</p>	<p>Liz Bailey Janet Smith Vicky Walker LCHCS(Respiratory Team)</p>	<p>Support Breathe COPD management group including inhaler technique initiatives (Seacroft)</p> <p>Contribute towards 'Know it Check it Treat It'</p>	<p>DVD nearing completion. To meet with Third Sector to devise most effective usage.</p> <p>Campaign completed & evaluated 2012 2013 campaign complete, training for 3rd sector roll out delivered, events delivered October and November, evaluation underway.</p>
<p>Increase levels of physical activity in those with or at risk of long term health conditions.</p> <p>Rationale Linked to priority within the H &WB Strategy.</p>	<p>Janet Smith Hamara ECHO Centre Zest Health for Life Space 2 Active Lifestyle Officer</p>	<p>Third Sector commissioned to support Walking for Health groups which meet weekly for short local walks in Harehills and the city centre.</p> <p>Leeds Let's Get Active being promoted via 3rd sector organisations and other partners.</p> <p>Action in service plan around increasing cycling and promoting Leeds Let's get Active.</p>	<p>Local people accessing Fearnville Leisure Centre and other new community physical activities.</p>
<p>Establish Seacroft Health Improvement Group in Seacroft.</p> <p>Rationale Build capacity of partners to deliver Health and Wellbeing priorities</p>	<p>Janet Smith Space 2 Seacroft Health Improvement Group</p>	<p>Group is now established with regular themed meetings, Physical Activity development work, facilitated for Leeds Lets Get Active.</p>	<p>Initial plans are being made around future actions for: Oral Health Mental Health Physical Activity Smoking Reduction</p> <p>Further planning and delivery of projects to be carried out Funding agreed for additional delivery of cooking courses in Seacroft, linking in with</p>

Health and Wellbeing Health Activity Inner East Leeds as of 3 January 2014

Action	Who's involved	Current position	Next steps/outcome
			citywide strategy for Cook 4 Life and the Ministry of Food. Planning/delivery to commence 2014.
<p>Establish Gipton Health Improvement Group in Gipton</p> <p>Rationale Build capacity of partnerships to deliver Health and Wellbeing priorities.</p>	<p>Janet Smith Space 2 Gipton Health Improvement Group</p>	<p>2 meetings have been held, initial priorities agreed around obesity, oral health, smoking reduction, physical activity, cancers, mental health.</p>	<p>Map current provision, identify scope for future actions, plan and deliver projects.</p>
<p>Increasing Early detection of lung cancer</p> <p>Rationale Linked to priority within HWB strategy</p> <p>High prevalence of lung cancer in deprived communities – Inner East Leeds</p>	<p>Louise Cresswell (contract Manager) Feel Good Factor</p>	<p>FGF commissioned to raise awareness around the signs and symptoms of lung cancer and to support people from target communities in inner east Leeds to access the self-referral chest x ray clinics.</p>	<p>Intended outcome – Increased early detection of lung cancer.</p> <p>Update report available & has been distribute.</p> <p>PH lead for this project has now been passed to new PH cancer specific post holder.</p>
<p>Lead and drive forward development of local HWB activity in B/RH through partnership working</p> <p>Rationale Build capacity of partnerships to deliver Health and Wellbeing priorities</p>	<p>Louise Cresswell Burmantofts Health Improvement partnership Richmond Hill Health and Well-being Partnership</p>	<p>Regular meetings held Action plan 2013-14 developed.</p>	

Minutes



INNER EAST PLANNING SUB GROUP
DATE/ TIME: 29th November 2013 at 9.30am; Civic Hall
(Committee Room A)
CHAIR: Cllr Asghar Khan

Present: Councillor Brian Selby (CllrBS – K&S), Councillor Asghar Khan (CllrAK – B&RH), Andrew Birkbeck (AB - Area Officer, LCC), Andrew Crates (AC – Principal Planner, LCC)

Apologies: Councillor Arif Hussain (CllrAH – G&H)

ITEM DISCUSSED	ACTION
1.0 <u>Minutes and matters arising</u>	
1.1 The minutes of the last meeting were approved as an accurate record.	
1.2 CllrAK requested that the minutes of the last meeting be appended to the Area Committee papers for the 5 th December 2013.	AB
2.0 <u>Significant Projects Update</u>	
2.1 East Park Road - AC outlined the proposals for one and two bedroomed flats on this site, highlighting both design and landscape aspects. AC explained that this project was being used as a pilot by the developers for schemes of a similar size and scope. CllrBS asked if any other such projects were mooted in Inner East – AB to ask Sarah Griffiths in Regeneration about this.	AB
2.2 CllrBS raised the potential issue of under occupancy in the two bedroom flats on East Park Road.	
2.3 CllrAK asked if more discussions could be held on this application at a future BRH Ward Members meeting – AB to arrange.	AB
2.4 East Leeds Extension – AC informed Elected Members that an update report on this application was going to the council’s Plans Panel on 10 th December. AC relayed that it was the ‘Northern Quadrant’ of the ELE that developers wanted to start work on first, but there were a number of key stages still to be worked through; including how to finance the proposed ELOR.	
2.5 AC specifically highlighted the plans for green ring/lung around Thorpe Park. CllrBS said access to this greenspace for residents from Inner East Leeds needs serious consideration and feeding into any masterplan for the ELE.	
2.6 The issue of employment opportunities for residents in Inner East Leeds was raised by both CllrBS and CllrAK. AC said the council had impressed on developers the need to employ local people. CllrAK said that any plan for the employment opportunities on the ELE should link in with training with local providers and colleges.	
2.7 CllrAK and CllrBS requested to have sight of the minutes of the East Leeds	AB

	Regeneration Board. AB to contact Adam Brannen about this.	
3.0	<u>Any Other Business</u>	
3.1	CllrAK mentioned the state of subways in Inner East Leeds, specifically the one on York Road. Cllr AK mentioned that he would welcome a capital scheme to create a pedestrian crossing on York Road.	
3.2	CllrAK requested that AC bring updates on the following applications to the next Inner East Planning Sub Group meeting: <ul style="list-style-type: none"> • Hampton Pub (Opposite Richmond Hill Community Centre) • Medical Centre on Beckett Street • Mencap building on York Road • Food/Store on Regent Street (former Evans Halshaw site) 	AC
4.0	<u>Time and date of next meeting</u>	
4.1	Friday 10 th January 2013 at 9:30am (Civic Hall, Committee Room B)	

Minutes



INNER EAST PLANNING SUB GROUP
DATE/ TIME: 10th January 2014 at 9.30am; Civic Hall
(Committee Room B)
CHAIR: Cllr Asghar Khan

Present: Councillor Brian Selby (CllrBS – K&S), Councillor Arif Hussain (CllrAH – G&H), Councillor Asghar Khan (CllrAK – B&RH), Andrew Birkbeck (AB - Area Officer, LCC), Andrew Crates (AC – Principal Planner, LCC)

Apologies: None

ITEM DISCUSSED	ACTION
1.0 <u>Minutes and matters arising</u>	
1.1	The minutes of the last meeting were approved as an accurate record.
1.2	2.1 – AB informed the meeting that he had spoken to Sarah Griffiths about any new schemes mooted in Inner East area akin to East Park Road. Sarah fed back that, at the time of writing, there are no new schemes in the pipeline that she was aware of but if any came on stream she would let AB know.
	2.7 - AB distributed a copy of the minutes from the last meeting of the East Leeds Regeneration Board for Member's information.
	3.1 – AC to ask colleagues in Highways about the feasibility of pedestrian crossing scheme on York Road, BR&H Ward. AC
	3.2 – There were no new updates relating to the Hampton Pub site or Medical Centre on Beckett Street.
1.3	AC informed the meeting that the proposed insulation of properties in the Nowell's and Cross Green was going ahead.
2.0 <u>Significant Projects Update</u>	
2.1	Mencap Bulding on York Road – A planning application has now been submitted for this site. The applicants have emailed Ward Members with the details.
2.2	Regent Street site (Former Evans Halshaw Site) – A planning application has been submitted for this site and AC distributed a map to Members outlining the proposals for both a Supermarket and gym. AC said that objections to the site had been received from local traders. Case officer is Chris Briggs.
2.3	22 Harehills Road – CllrAH asked for an update regarding this site. AB said he would contact officers and report back to Councillors as a matter of urgency. AB
2.4	Former Roseville School Site – Cllr AH asked for AC to look into this matter as the owner of the site had recently been subject to an enforcement order. AC said that to his knowledge no planning application had been submitted for the AC

	site but he could make some enquiries and report back.	
2.5	Killingbeck Fire Station – Planning application has now been approved. CllrBS said he would like to be kept informed of the capital receipt generated for this site.	
3.0	<u>Any Other Business</u>	
3.1	CllrAK asked that Clare Wiggins from the East Nor East Area Support Team attend the next sub Group meeting to discuss the Town and District Centre scheme mooted for Harehills Lane. AB to organise.	AB
3.2	Cllrs requested that AC bring updates on the following applications to the next Inner East Planning Sub Group meeting: <ul style="list-style-type: none"> • Shaftesbury Pub site • Fearnville House • Former York Road Library • Doctor’s Surgery on Oakwood Lane • Nightingale Primary School • Shannon Street (Change of Use) • Site off the junction of York Road • Butterfield Manor 	AC
4.0	<u>Time and date of next meeting</u>	
4.1	Friday 14 th March 2014 at 9:30am (Civic Hall, Committee Room B)	

Minutes



INNER EAST ENVIRONMENT SUB GROUP
DATE/ TIME: Tuesday 3rd December at 10am, Compton Centre
CHAIR: Cllr Graham Hyde

Present: Councillor Graham Hyde, Chair (CGH), Councillor Asghar Khan (CAK), Councillor Arif Hussain (CAH)

In attendance: Hayley Thackwray (HT), John Woolmer (JW), Steve Vowles (SV), Andrew Birkbeck (AB), Ben Grabham (BG), Simon Frostdick (SF)

Apologies: None.

ITEM DISCUSSED	ACTION
1.0 <u>Minutes of previous meeting and issues arising</u>	
1.1 The minutes of the last meeting were agreed as an accurate record.	
1.2 Elected Members fed back that issues remain with refuse collection, specifically the Victoria's, Ivy's, Dorset's and Sandhurst's.	
1.3 BG explained the problems arising with collections on the Dorset's and Sandhurst's and said he would look at issues relating to the Victoria's and Ivy's.	BG
1.4 CAH raised issues with refuse collection on Cross Roseville Road. BG and CAH to meet outside of the sub group to discuss this issue further.	CAH & BG
1.5 Elected Members raised concerns around the grass cutting service, specifically Foundry Walk; Roseville Road/Geldhow Road; Ashley Road/Scarth Avenue. SF said he would feed this back to the contractors and that any future complaints should be routed via himself on simon.frostdick@leeds.gov.uk	SF
2.0 <u>New 'One Environmental Service' Update</u>	
2.1 JW distributed two confidential hand-outs to Elected Members and officers detailing both a potential staff structure and draft job descriptions.	
2.2 CAK stressed that service level should be maintained in those areas with the most need.	
2.3 CGH raised concerns around the reallocation of ALMO staff under the restructure.	

<p>2.4</p> <p>2.5</p>	<p>CAH stated that any new Environmental Service should target which require the most resource to keep them clean.</p> <p>CGH said before any further decisions could take place on how any new resource is allocated between Wards, a rationale needed to be provided for Elected Members. Any rationale should detail levels of demand; the current resource level allocated to maintain the status quo and anticipated workloads in the future. JW agreed to consider this rationale and report back at the next meeting of the sub group.</p>	<p>JW</p>
<p>3.0</p> <p>3.1</p> <p>3.2</p> <p>3.3</p> <p>3.4</p> <p>3.5</p>	<p><u>Environmental Improvement Zones (EIZs) including latest perception reports and legal actions</u></p> <p>CAK said that, in his opinion, some of the EIZs aren't working. JW said that this was a timescale issue and that the true results of the EIZs wouldn't be seen for a more prolonged period of time.</p> <p>CGH requested a breakdown on the resources that had gone into the EIZs as well as the outcomes of this work. JW said he would report back at the next sub group meeting.</p> <p>CAH said that he felt that the EIZs were making a positive impact but success rates vary between areas with different demographics and housing mix.</p> <p>CGH echoed this sentiment and said that influencing behavioural change was a key challenge. JW said that closer links could be made with the Area Support Team in respect of achieving the aim of better educating residents about their local environment.</p> <p>Members of the Locality Team are currently conducting resident's perception surveys on the Lambton's (new zone) and re-surveying the Nowell's, Sandhurst's, Dorset's and Hovingham's.</p>	<p>JW</p>
<p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p>	<p><u>Any other business</u></p> <p>CAH raised a number of environmental issues relating to Easterly Road (from Roundhay Road), Luxor View and Elford Place. HT said she would communicate these to the Locality Team to address.</p> <p>BG explained that an Executive Board report on kerbside recycling and alternative weekly collections would be going in January 2014. BG explained the proposals outlined in the report, highlighting that there would be significant changes to bin collections as well as the bulky waste service currently offered by the council.</p> <p>Elected Members expressed concern around a proposal that the Refuse Service wouldn't intervene until there are three missed collections, which could mean six weeks under alternative weekly collection arrangements.</p> <p>SV said that the Housing Leeds restructure was currently underway.</p>	<p>HT</p>
<p>5.0</p> <p>5.1</p>	<p>TIME AND DATE OF NEXT MEETING</p> <p>Monday 27th January 2014 at 10am in the Reginald Centre (Room 1)</p>	

Minutes



INNER EAST CHILDREN & YOUNG PEOPLE'S SUB GROUP
DATE/TIME: 2nd December 2013, 3pm, Reginald Centre (Room 1)
CHAIR: Cllr Vonnie Morgan

Present: Councillor Roger Harington (CRH), Councillor Vonnie Morgan (CVM), Ian Jones (IJ - Advanced Practitioner, Children's Services), Jo Buck (JB – Neighbourhood Manager for Seacroft & Gipton), Sarah May (SM – Neighbourhood Manager for Burmantofts & Richmond Hill), Andrew Birkbeck (AB – Area Officer, East North East Area Support Team), Lee Griffiths (Area Officer, East North East Area Support Team)

Apologies: Councillor Maureen Ingham (CMI), Vicky Hooper (VH – Neighbourhood Manager for Harehills), Vicky Marsden (Strategic Play Officer, Children's Services)

ITEM DISCUSSED	ACTION
1 <u>Introductions and apologies</u>	
1.1 Apologies were received from Councillor Maureen Ingham (Burmantofts & Richmond Hill Ward), Vicky Hooper (Neighbourhood Manager for Harehills) and Vicky Marsden (Strategic Play Officer, Children Services).	
2. <u>Minutes and Matters Arising</u>	
2.1 The minutes of the last meeting were approved as an accurate record.	
3 <u>Consultation: January 2014</u>	
3.1 AB relayed to IJ the thoughts of the sub group so far which include; a voting box, similar to those found in supermarkets, placed in schools to allow children to vote on activities with tokens and 'mock money' used by children to spend on their preferred activities. CRH reiterated the sub group's wish not to issue a paper survey to children as had been done in previous consultations involving young people.	
3.2 IJ suggested that a localised panel of young people be established to help with the decision making process around the Youth Activity Fund. IJ said he could draw up a flyer and advertise participation on this panel via a number of established routes including; the Breeze Culture Network, School Councils/Clusters, the NCS and the council's Voice and Influence Team.	
3.3 JB mentioned the difficulty in engaging children of High School age as not all local children went to High Schools in the three Wards.	

<p>3.4</p> <p>3.5</p> <p>3.6</p> <p>3.7</p> <p>3.8</p> <p>3.9</p>	<p>LG said that it would be a good idea to engage hard to reach group such as young offenders as part of any consultation process.</p> <p>SM added that it would also be a good idea to engage the Leeds Refuge Forum in any consultation exercise given the size of the BME community in Inner East Leeds.</p> <p>AB said that any panel would need to have equal representation from each of the three Wards.</p> <p>IJ said he would start the recruitment process for the panel in the new year with further input from the sub group.</p> <p>CRH reiterated the need for a mapping exercise for youth activities across Inner East. IJ said this was something the Breeze team could help with and suggested that they be invited to the next meeting of the sub group – AB to invite to the next meeting. IJ stressed that any mapping exercise would also need input from the Clusters, Youth Services and third sector organisations.</p> <p>CVM asked for more information on Breeze card holders, aged between 8 -17 years specifically in the Inner East area – AB to chase with the Breeze team ahead of the next meeting of the sub group.</p>	<p></p> <p>IJ</p> <p>AB</p> <p>AB</p>
<p>4.</p> <p>4.1</p>	<p><u>Time and Date of next Meeting</u></p> <p>Tuesday 14th January 2013 at 9am in Reginald Centre – AB to book room</p>	<p></p> <p>AB</p>

Minutes



INNER EAST CHILDREN & YOUNG PEOPLE'S SUB GROUP
DATE/TIME: 14th January 2014, 9am, Reginald Centre (Room 1)
CHAIR: Cllr Roger Harington

Present: Councillor Roger Harington (CRH - Gipton & Harehills Ward), Councillor Maureen Ingham (CMI - Killingbeck & Seacroft Ward), Vicky Hooper (VH – Neighbourhood Manager for Harehills), Sarah May (SM – Neighbourhood Manager for Bumantofts & Richmond Hill), Andrew Birkbeck (AB – Area Officer, East North East Area Support Team), Lee Griffiths (LG - Area Officer, East North East Area Support Team), Vicky Marsden (VM - Strategic Play Officer, Children's Services), Shaun Macklin (SMac - Team Leader, Youth Services), Colette Kurylo (CK - Nest Director, CHESS Cluster), Jason Minott (JM -Active Sports Officer, LCC).

Apologies: Jo Buck (JB – Neighbourhood Manager for Seacroft & Gipton) and Councillor Vonnie Morgan (CVM – Killingbeck & Seacroft).

ITEM DISCUSSED	ACTION
<p>1 <u>Introductions and apologies</u></p> <p>1.1 Apologies were received from Jo Buck (JB – Neighbourhood Manager for Seacroft & Gipton) and Councillor Vonnie Morgan (CVM – Killingbeck & Seacroft).</p> <p>1.2 In the absence of Cllr Morgan, Cllr Harington agreed to chair the meeting.</p>	
<p>2. <u>Minutes and Matters Arising</u></p> <p>2.1 The minutes of the last meeting were approved as an accurate record.</p>	
<p>3 <u>Mapping Exercise for Universal Youth Activities in Inner East</u></p> <p>3.1 AB explained the purpose of the meeting; to discuss how best to undertake a mapping exercise of the universal youth activities currently taking place across the three Wards – Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft – that make up the Inner East area.</p> <p>3.2 At the previous meeting of the sub group, it was agreed that prior to any of the 2014/15 Youth Activity Fund budget (£68,323) being allocated a comprehensive mapping exercise of existing provision should be undertaken by the Area Support Team in conjunction with partners.</p> <p>3.3 AB circulated a draft spreadsheet that could act as the template for collating</p>	

	the data relating to youth activities. SMac and JM suggested that additional columns be included on; cost to participant; target audience; average attendance; whether an open or closed session; whether a formal or informal session; funding source. AB agreed to amend the spreadsheet and circulate to partners.	AB
3.4	<p>CRH invited attendees to outline what they could contribute the mapping exercise:</p> <ul style="list-style-type: none"> • SM agreed to provide info relating to youth activities taking place in council-owned community centres, • SMac agreed to provide a breakdown of youth activities provided by Youth Services, • AB agreed to collate information on the template spreadsheet, • LG to support work of AB, • CRH and CMI agreed to provide local intelligence, • JB, SM and VH agreed to provide local intelligence with specific reference to voluntary and community groups, • CK agreed to provide information regarding afterschool group/activities, • JM to provide information relating to sports clubs, formal and informal play opportunities as well an audit of facilities and venues in Inner East, • VM agreed to provide activites and organisation on the Breeze Culture Network. 	ALL
3.5	VM said that work was progressing with the recruitment for young person's panel (8 -17 years) for Inner East area after a concerted publicity campaign. VM said she hoped that the panel would be in place and able to hold its inaugural meeting in mid-February.	
3.6	JM, SM and LG all raised concerns that any youth panel should be truly representative of the area and should involve those young people not typically involved in such community engagement mechanisms.	
4.	<u>Time and Date of next Meeting</u>	
4.1	Monday 3 rd February 2014 @ 10.30am in Reginald Centre – AB to book room	AB

Report of the Assistant Chief Executive (Citizens and Communities)

Report to Inner East Area Committee

Date: 6th February 2014

Subject: Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report formally notifies Members of the decision made by Full Council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

Recommendations

3. The Inner East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

1 Purpose of this report

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

2 Background information

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Planning and Support Services.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Citizens and Communities), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

3 Main issues

- 3.1 Following recommendations by the General Purposes Committee, Full Council approved on 26th May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.
- 3.4 The Area Chairs Forum meeting dates and times for 2013/14 are as follows:
 - 28th June 2013 11:00 – 13:00 Room 4 Civic Hall
 - 6th September 2013 14:00 – 16:00 Room 4 Civic Hall
 - 11th October 2013 14:00 – 16:00 Room 4 Civic Hall
 - 25th November 2013 13:30 – 15:30 Room 4 Civic Hall
 - 20th January 2014 13:30 – 15:30 Room 1 Civic Hall
 - 7th March 2014 10:00 – 12:00 Room 1 Civic Hall
 - 2nd May 2014 10:00 – 12:00 TBC, Civic Hall

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee agendas; however the matter has been discussed by the General Purposes Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council Policies and City Priorities

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26th May 2011.

4.4 Resources and Value for Money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

6 Recommendations

6.1 The Inner East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

**Area Chairs Forum
Monday 25 November 2013
Committee Room 1, Civic Hall**

Attendance:

Councillors: K. Bruce, C. Gruen, P. Gruen (CHAIR), S. Hamilton, J. Jarosz, A. Khan, A. McKenna, P. Wadsworth.

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, S. Warbis.

Minutes: J. Sharp

Attending for specific items: Cllr L. Mulherin, Ian Cameron, Gary Bartlett, Sally Wimsett, Chief Superintendent Paul Money, Liz Jarmin

Item	Description	Action
1.0	Apologies	
1.1	Cllr Javaid Akhtar, Cllr Angela Gabriel, Cllr Gerald Wilkinson, Jane Maxwell.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 4 October 2013 were agreed as an accurate record.	
2.2	<u>3.12 of previous minutes - Highways</u> Gary Bartlett, Chief Officer Highways & Transportation, was invited to the meeting and is on today's agenda.	
2.3	<u>4.0 of previous minutes - Area Lead Members</u> Cllr P. Wadsworth expressed concerns over potential duplication of roles, particularly where active sub groups were taking work forward. It was suggested that future meetings of lead members should be put in diaries for the full year.	
2.4	<u>5.7 + 5.11 of previous minutes - Communications</u> Cllr P. Gruen noted that the idea behind changing the name / format of the Area Committees is to make them more accessible and meaningful to the public. Cllr A. Khan raised the issue of press releases. James Rogers suggested revisiting the protocols in light of the new Area Lead Member roles. Cllr P. Gruen encouraged press releases from Area Chairs and Area Lead Members to highlight the activities of Area Committees.	
2.5	<u>7.1 of previous minutes - Health</u> Cllr L. Mulherin and Ian Cameron were invited to the meeting and are on today's agenda.	
2.6	<u>7.3 of the previous minutes - protocol for recording meetings</u> Sarn Warbis emailed the draft protocol for recording Area Chairs committees to all Area Chairs. Comments were forwarded to Andy Hodson on 4 October 2013. It was pointed out that further guidance / regulation was likely to come from central government and that Leeds City Council will need to develop their own arrangements in light of this.	
3.0	Public Health	
3.1	Cllr L. Mulherin distributed copies of 'Revised Proposals to Strengthen Area Health and Wellbeing Arrangements 2013-15'. This paper contains proposals to strengthen the Area Health and Wellbeing arrangements. Each Area Committee has identified a health lead; the three Area Support teams have an area Public Health team working closely with them.	

- 3.2 Cllr P. Gruen asked what the key issues were. Cllr L. Mulherin mentioned the Joint Health and Wellbeing Strategy. Key commitments are: longer and healthier lives (i.e. address lifestyle via a reduction of smoking, a reduction of alcohol consumption and increasing exercise; mental health and wellbeing; health related aspects of healthy and sustainable communities).
- There is also a desire to work more closely with Children's Centres which currently fall outside the NHS health remit and also to support older people to live independently.
- 3.3 The health agenda links closely with other agendas such as tackling poverty and worklessness and there needs to be coordination across agendas and links between the different boards and themed partnership arrangements.
- 3.4 Different arrangements exist in different areas to meet local needs. This is a sensible approach but there needs to be sharing of successes and good practice between the areas.
- 3.5 Ian Cameron noted that there needs to be a contribution made towards city priorities at an area level and to align local issues. The Area Lead Members will be crucial to provide feedback on the impact of initiatives at a local level.
- 3.6 Cllr L. Mulherin said it was important to forge effective working partnerships between the council, NHS, other partners and the third sector. Cllr L. Mulherin asked for examples of where collaboration is not working well, to be reported back to her.
- 3.7 Cllr A. McKenna mentioned an audit of GP practices in East Outer Area Committee and frank discussions were taking place over local issues. Because the role of the Area Lead Member for Health covers such a wide scope, in East Outer they are concentrating on one or two key issues at a time and will move on to other areas in turn.
- 3.8 Cllr C. Gruen said that a working group has been set up in West Inner which involves GPs, other health professionals and youth workers, to try explore local connections and determine shared local priorities.
- 3.9 Rory Barke mentioned work in East to co-produce facilities with GPs and the third sector. They are also investigating a possible centre for excellence in East Leeds. There is also work to encourage people with coughs to go for a health check-up at Seacroft Hospital.
- 3.10 Cllr P. Gruen asked Ian Cameron if there might be any funding to support the Area Support teams. Ian Cameron mentioned that the majority of local funding is towards commissioned services and there is still some uncertainty over the role of the local authority relating to this. Commissioning options will be looked at and Area Committees should have some role in this in the future.
- 3.11 Cllr L. Mulherin noted that a lot of work is commissioned via the third sector and that there might be an opportunity for Area Lead members to review the success of current contracts to inform future decisions. Rory Barke added that investing in the third sector is an important part of building effective neighbourhoods and that local Cllrs have a contribution to make with this agenda.

4.0 Highways

- 4.1 A briefing note was distributed with the meeting papers: 'Highways Local Road Maintenance Programme'. Gary Bartlett explained that the purpose of the paper is to outline the process of consultation for the highway maintenance local road programme for 2014/15 (and beyond) and to ensure that the delivery of the programme during 2014 is aligned to local needs.

- 4.2 Gary Bartlett explained that Highways assigns a three-year programme of road maintenance. He explained that it is difficult to plan beyond three years because the maintenance priority of roads will change during this period, i.e. a road not on the three year plan might become high priority by the end of that period due to general deterioration and /or the weather. Maintenance teams will carry out a visual / technical examination and road maintenance is listed by priority need. There is, however, flexibility for members to change the order / priority of repairs and their input is sought each year on this basis
- 4.3 Cllr P. Wadsworth questioned the strategy for kerbs when roads are repaired. He feels that good kerbs are often removed unnecessarily. Also members need more information on when remedial work will be completed to be able to keep residents up to date.
- 4.4 There was a discussion about potholes. Cllr P. Gruen felt that the general public perception was that potholes are repaired inadequately. Gary Bartlett said that budget restrictions limit the scope of some repairs and that some maintenance work is carried out to tackle immediate issues and not long term solutions. Dangerous potholes are given a temporary fix within 24 hours of being reported. More permanent repairs can mean work taking place on much larger areas of road and therefore need to be planned.
- 4.5 Cllr A. Khan expressed concerns that not enough consultation appears to take place, regarding the road maintenance lists that are sent to Cllrs.
- 4.6 Both Cllr C. Gruen and Cllr S. Hamilton expressed concerns at the length of time it takes to get a response when issues are raised. Sometimes, there is no response at all. Gary Bartlett said that the performance indicators for his teams' response times to correspondence are 90% to 100% so he wants to get to the bottom of why these figures do not seem to be reflective of the experiences of members at the meeting. Gary Bartlett asked members to provide him with names of officers / areas in Highways Services where response times are slow.
- 4.7 Cllr P Gruen feels there is a disconnection between the local agenda and the strategic agenda, e.g. resident parking schemes which residents appear to prioritise but for which there is no central budget. Gary Bartlett explained the limited traffic budgets that are available for this type of work which in recent years has been threatened with removal altogether, until it was pointed out this was the only source of funding to pursue locally important traffic schemes. Demand for this type of work far outstrips the funding available.
- 4.8 Members reported that it appeared that the Highways Service was unwilling to engage with members. Gary Bartlett explained that this clearly was not the case and that work is currently taking place with Cllr Taylor and Cllr Lewis about the perception of the service and how best to improve this. Senior staff are available for joint site visits and/or meetings to discuss local issues and priorities if that would be helpful to members.
- 4.9 There was a general consensus from Area Chairs that Area Committees need to be more involved, local knowledge needs to be utilised and that Cllrs need to be consulted earlier.
- 4.10 Members also mentioned that decisions need to be taken that will future-proof new estates that are being built to prevent the Council funding works at a later date. Gary Bartlett explained that his Transport Development Services team sought to secure appropriate levels of funding from developers but there was increasing tension and pressures to securing funding and allowing development to take place. Members were not aware of any pressures that had come through planning panels on such matters.

Area Chairs

- 4.11 It was agreed that Gary Bartlett would attend a future meeting with Cllr P. Gruen and Area Leaders and that he would return to a future Area Chairs meeting to provide a further update.

5.0 A New Approach To Locality Working

- 5.1 A report was distributed with the meeting papers: 'Developing a new approach to locality working'. Sally Wimsett provided an overview of the report and explained that it is linked to the report going to Executive Board next month on approaches to tackling issues of poverty and deprivation in Leeds.
- 5.2 A discussion took place about the naming of what will replace the Area Committees. Even though 'Community Council' was generally endorsed, it was acknowledged that there may be issues with this term as it already has a formal definition relating to Parish and Town Councils. The title of "community Committees" is currently being considered. Full Council will ultimately make a decision on the name but the public and others will have a chance to make recommendations.
- 5.3 There was discussion about the timing and content of future Area Committee meetings. There is a proposal to reduce the number of formal meetings to 4 per year and to consider theming the meetings around specific issues or areas of work. Community engagement is more successful at a neighbourhood level and a variety of "community conversation" events will be scheduled at a neighbourhood level.
- 5.4 James Rogers felt that the new format Area Committee meetings will not necessarily be the main forum for community consultation. He suggested that each Area Committee should create an engagement plan with community consultation events arranged through the course of the year. He suggested an overall city-wide brand with a local element, i.e. Citizens@Garforth; Citizens@Bramley; etc. The brand would need to have a strong visual / photographic element to it.
- 5.5 Principles, based on discussions with Area Chairs, will be taken to Executive Board in December with further consultations taking place in the new year.
- 5.6 It was felt that if there was to be a reduction in the number of formal meetings, these would need to be planned and scheduled in advance to ensure agendas were split evenly across the year, and to enable themed discussions to be planned.
- 5.7 Other considerations discussed included: reducing the level of bureaucracy; a consistent use of language; adding decision bullet points to papers; inviting the appropriate officers to meetings; clear recommendations in reports; balancing Area Officer time in supporting meetings and carrying out work on the ground; clarifying the logistics of where any sub-groups report to.
- 5.8 It was felt that recommendations relating to the new name, branding and frequency of meetings should have support from all 10 Area Chairs to ensure that a consistent view is taken for wider consultation.

6.0 Leeds Police Changes

- 6.1 Chief Superintendent Paul Money attended with Liz Jarmin, and gave a presentation on 'Leeds District Proposed Neighbourhood Management Operating Model'. Copies of the presentation were also distributed at the meeting.
- 6.2 The main focus of the presentation related to Leeds moving from three police divisions to one. The drivers for this change are to: improve force performance; increase public trust and confidence which has decreased in the last twelve months; provide clearer service delivery and accountability

particularly in relation to standards; introduce new operating structures underpinned by improved partnership working; change cultures by embedding a shared ambition; deliver financial efficiencies by making savings of £70m in West Yorkshire across three years.

- 6.3 A key element of the changes are about making resources much more responsive by changing how officers work and where they work from, i.e. basing officers in the heart of the community, perhaps in other community buildings such as council offices / libraries / etc.

A key factor is to change the police force from being a very reactive organisation to one that is proactive and deals with the issues of crime instead of the aftermath of crime. Examples of this flexible working will include: changes to working patterns of 999 call centre staff; more resources being provided to city centres on Friday and Saturday night; city centre staff perhaps being allocated to outer areas on quieter mid-week days.

- 6.4 There was reassurance given that there would be no reduction in front line policing. There would be streamlined leadership with links strengthened between the police and services such as Children's Services. There will be 11 Safer Neighbourhood Areas. One covering the city centre and 10 matching the Area Committee geography.
- 6.5 Closer links with Area Committees can be established through inspector led teams and Area Committees can have a role in providing leadership and accountability at the local level. Area Committees will also be able to work together with the police to improve performance at a local level.
- 6.6 Three locality areas will be established which will provide clear links with ASB teams, families first and locality working Area Teams.
- 6.7 There was a general discussion about possible plans / changes for current police stations and other locations police officers could work from. This also included discussions of government proposals for tri-service venues where the police, fire and ambulance services operate from the same building. Currently, there are no set plans.
- 6.8 A needs and demands based analysis of every ward has taken place and data is now being analysed. Partnership asset mapping is taking place. Consultation with Area Committee Chairs and Community Safety Area Lead Members is taking place during November and December and consultation with the ten Area Committees will take place through the Locality Chief Inspectors during January 2014.

7.0 Any Other Business

- 7.1 Rory Barke passed on some information via Cllr G. Wilkinson. He noted that Environmental Services and Parks & Countryside had pulled out of an Area Committee meeting with an environmental theme. There has also been a withdrawal of a bi-annual report to the Area Committee. There was a suggestion to introduce an SLA to counter this in the future.
- 7.2 Jonathan Sharp will be replacing Sarn Warbis as facilitator of future Area Chairs Forums.

8.0 Date of Next Meeting

- 8.1 Monday 20 January 2014, 1.30pm to 3.30pm, Committee Room 1, Civic Hall

This page is intentionally left blank